



Stoke Orchard & Tredington Parish Council

STOKE ORCHARD AND TREDINGTON PARISH COUNCIL MEETING

Minutes of the meeting held 7th December 2021 at Stoke Orchard Community Centre

Present: R Chatham (Chairman), A. Macdonald, J. Newton, J Guilder, P. Ternouth

Attendees: Clerk/RFO M. Hinde

- 07.12.21.1** **The Chairman will formally ask if anyone is intending recording or filming the meeting**
There were no requests to record or film the meeting.
- 07.12.21.2** **To receive comments from the public – no decisions will be made on issues raised. Items requiring decisions will be added to the agenda of the next meeting**
None
- 07.12.21.3** **To receive and consider apologies for absence and to confirm the meeting is quorate**
Apologies received from Cllr A Troughton and Cllr T Jukes. The meeting was declared quorate.
- 07.12.21.4** **To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any prior requests from members of Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)**
None received
- 07.12.21.5** **To confirm and sign the Minutes of the Parish Council held on 2 November 2021**
Council **APPROVED** minutes of parish council meeting held on 2 November 2021
- 07.12.21.6** **To receive the Clerk’s Report and agree actions**
The Clerks report was received as per **APPENDIX 1**
- 07.12.21.7** **To receive a report from the Borough Councillor**

None Received
- 07.12.21.8** **To receive a report from the County Councillor**

None Received
- 07.12.21.9** **To consider Cllrs Macdonald and Newton signing a dispensation form due to their association with the Parish Council and Stoke Orchard Hub Limited and agree actions**



Stoke Orchard & Tredington Parish Council

Council **AGREED** that Cllrs Macdonald and Newton should sign a dispensation form and the forms will be signed at a later date.

07.12.21.10 Finance, Documents circulated prior to the meeting:

07.12.21.10a To approve the December 2021 payment list/those paid since last meeting, to note receipts and agree actions

Council **APPROVED** payments list from December 2021 totalling **£1479.34** as per **APPENDIX 2**.

Stoke Orchard Hub Limited requested £3000 of the startup fund to be paid now with the balance being paid after April.

07.12.21.10b To approve bank reconciliation

Council **APPROVED** bank reconciliation as follows:
Current Acc. £9672.27, Bus Account £13049.08

07.12.21.11 To consider and resolve to agree 2022/23 budget/precept

Council unanimously **AGREED** a precept of **£26760**

07.12.21.12 To consider the Clerk having a pre payment card and agree actions

Council **AGREED** the Clerk having a pre payment card by Pockit with a purchase limit of £100.

07.12.21.13 To agree process for Stoke Orchard Hub Limited drawing down startup funds from the parish council

£3000 this year balance after April.

07.12.21.14 To consider the adoption of the 2019 model Financial Regulations and agree actions

Council **AGREED** to adopt the 2019 model Financial Regulations

07.12.21.15 To consider council response to the Tewkesbury Borough Plan Main Modifications Consultation and agree actions

Council **AGREED** that Cllr. Ternouth would put together a response to the Tewkesbury Borough Plan Main Modifications Consultation.

07.12.21.16 To receive the results of the questionnaire completed on the recreational facilities

Cllr Newton confirmed that the questionnaire closed at the end of October. The next step will be to meet with the respondents who put their name forward in order to agree what they want to go ahead with and what they can go ahead with. A proposal will then be brought back to the parish council.



Stoke Orchard & Tredington Parish Council

The council congratulated Cllr Newton on his work in communicating with community and the high level of response he received.

The Chairman proposed the parish council support this and it was unanimously agreed.

07.12.21.17 To establish a Speedwatch sub-committee of the Finance and General Purposes committee

Council **AGREED** a sub-committee will be set up and a member of speedwatch will attend the parish council meetings and provide a report.

Council **AGREED** this should be added to the next meeting where terms of reference can be approved.

07.12.21.18 To receive an update on traffic, highways, drainage, village gates, speed cameras and speeding in the village and agree actions

Village Gates and Speed Cameras – the chairman confirmed these will be handed over to the Community Speedwatch Committee once established.

Drainage – the pond will be scraped out in order to improve drainage within the parish. The council also agreed to chase Bloor homes for the money that was promised for drainage.

07.12.21.19 To receive an update regarding the Neighbourhood Development Plan and agree actions

Cllr Ternouth confirmed there had been no responses to the message put out in the newsletter.

Cllr Ternouth advised he would press on with reviewing sustainable transport and Cllr Chatham will push on with drainage.

07.12.21.20 To receive an update regarding the Public Open Space and agree actions

Cllr Macdonald advised he now has 3 quotes which will be circulated at the next council meeting.

The Council **AGREED** for the quotes to be circulated within the Public Open Space committee.

The chairman confirmed that the Perry Pear Tree area now belongs to the parish council and an article will be added to the newsletter to make residents aware.

Council **AGREED** for a knee high railing to be installed to prevent parking on the land.



Stoke Orchard & Tredington Parish Council

07.12.21.21 To receive an update regarding M5 Junctions 9 and 10 and agree actions

Cllr Ternouth advised that this scheme fails to take into account traffic through Stoke Orchard and Bishops Cleeve and that opening junction 10 and the cyber park will only increase traffic through the village.

Cllr Ternouth also advised he had followed up to chase a response to the question that was asked concerning the projected comparison between the traffic through the Parish after scheme implementation and the current baseline. Although a reply was promised in December it has not yet been received.

07.12.21.22 To receive an update regarding Neighbourhood Watch and agree actions

Two incidents have been reported which were on 19th November where there was a break in and car theft on Dean Lane. As a result the residents page has been updated to give advice on protecting their property and what to do if they witness anything suspicious.

07.12.21.23 To discuss the possibility of holding a proportion of the planning meetings virtually and agree actions

Council **AGREED** to reduce the number of meetings to 6 per year.

Council **AGREED** to set up a planning working group to ensure that all planning applications are returned to meet the required deadline.

The council, as a statutory consultee, delegates all decisions arising under Developmental Control to the Clerk in consultation with Councillors determined to make up the planning working group.

The planning working group will consist of 4 members of the council.

On receipt of a planning consultation request The Clerk will circulate details to all Members of the Council in order that they may feedback any initial comments to members of the planning working group.

The planning working group will research and comment on a consultation response in the form of a working paper.

In the event that the Consultation response deadline expires prior to the next available Council, the working paper will be forwarded to the Clerk (with copies to all Members), who under delegated powers will forward a response to the Planning Authority.

The delegated case response will then be reported to the next available Council Meeting and included as an Agenda item.



Stoke Orchard & Tredington Parish Council

Consultation may be by correspondence including email or in person. It may take place at meetings of the Council or its committees.

In the event of a Consultation deadline response date falling post the next available council meeting date the Planning working group may present the case working papers directly to that meeting for decisions to be recorded in the minutes. The Clerk will forward the agreed response to the Planning Authority.

Under delegation to the Clerk, and in particular with regard to controversial or major development proposals, the Clerk in consultation with the Chairman, may decide that a parish meeting and/or extraordinary meeting of the council be called to consider the matter or that the matter be referred to the next Council meeting, whichever is appropriate.

07.12.21.24 To receive an update regarding planning/enforcement ref. Planning Application 21/01348/OUT - Land To The North West Of Fiddington, Fiddington, Tewkesbury

Tewkesbury Borough Council have refused this due to the amount of traffic generated.

07.12.21.25 To note agenda items for the next full Parish Council Meeting

Terms of reference public open space and speedwatch.

Recreational facilities decision

Quotes POS

07.12.21.26 Date of next Parish Council Meeting: 1st February 2022

Meeting Closed – 20:36



Stoke Orchard & Tredington Parish Council

APPENDIX A

Financial Report for 2.11.2021

Payment	Receipts	Paid	To be paid
Abec Inv 60909		45.00	
Clerk's salary - September 2021		1033.26	
Typecraft - Newsletter Inv 94536 (June)		50.00	
Typecraft - Newsletter Inv 96293 (Oct))		50.00	
Typecraft - Banners -(SOHL from Covid Grant)		144.00	
NEST Pensions			42.65
Clerk's exp - October 2021			40.80
Amazon - printer refil			29.77
Trade Paint - (SOHL)			114.70
Trade Paint - (SOHL)			188.04
Zoom Inv - October 2021			7.19
HMRC - PAYE			125.79
Typecraft - Newsletter (Nov)			50.00
Security 1 Ltd - Inv 28266 (emergency lights)			876.00
Total payments		1322.26	1474.94
Receipts			
SOHL, final PAYE receipt	497.45		
	13380.00		
Total receipts	13877.45		