



Stoke Orchard & Tredington Parish Council

STOKE ORCHARD AND TREDINGTON PARISH COUNCIL MEETING

Minutes of the meeting held 2nd November 2021 at Stoke Orchard Community Centre

Present: R Chatham (Chairman), A. Macdonald, J. Newton, J Guilder and A Troughton

Attendees: Clerk/RFO J. Owen, M. Hinde (minute taker), B. Cllr. H. Mclain and 2 members of the public.

02.11.21.1 The Chairman will formally ask if anyone is intending recording or filming the meeting

There were no requests to record or film the meeting.

02.11.21.2 To receive comments from the public – no decisions will be made on issues raised. Items requiring decisions will be added to the agenda of the next meeting

PC Eleanor Hammond explained to the council how the Tewkesbury Borough had been split into 2 neighbourhood teams ranging from the Forest of Dean to Ripple. PC Hammonds team consists of 4 PCs and 5 PCSOs. PC Hammond introduced Cameron who will be the new PCSO for Stoke Orchard and Cleeve. It was confirmed that the crime level in Stoke Orchard is low with 4 residential burglaries with only 1 being a house. The main concern is the volume and speed of traffic through the village. The police will look to gain evidence on speeding however the long-term fix will not be overnight.

02.11.21.3 To receive and consider apologies for absence and to confirm the meeting is quorate

Apologies received from Cllr. T. Jukes and P. Ternouth. The meeting was declared quorate.

02.11.21.4 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members of Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
None received

02.11.21.5 To confirm and sign the Minutes of the Parish Council held on 5 October 2021
Council **APPROVED** minutes of parish council meeting held on 5 October 2021

02.11.21.6 To note the Clerk's resignation

The chairman expressed his shock and regret at the clerk's resignation and thanked her for all her hard work.

02.11.21.7 To receive the Clerk's report and agree actions
Planning Decisions Received:

Ref No: 20/00003/FUL – Erection of a replacement dwelling (amended) – The Old



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School House Stoke Road Stoke Orchard Cheltenham Gloucestershire GL52 7RY –

Permit

Ref. No: 21/00893/AGR – Erection of two fertilizer tanks and bunded area (for storage of liquid fertilizer) – Tredington Court, Tredington GL20 7BW – **Withdrawn**

Decisions agreed under the Clerk's Delegated Power since the last meeting 5

October 2021:

COUNCIL AGREED a response to the following planning consultation which the Clerk submitted to Gloucestershire County Council:

19/0066/TWMAJW (District Reference 21/00807/CM)

Variation of condition 7 (Buildings, plant and machinery) and 19(Hours of operation) relating to planning consent 17/0066/TWMAJW dated 19/10/2017 – Wingmoor Farm (East), Stoke Road Bishops Cleeve GL52 7DG

- 02.11.21.8 To receive a report from the Borough Councillor**
The Tewkesbury Borough plan has gone out for consultation with the modifications proposed. If approved, it does supply a seven-year housing supply for Tewkesbury. A rural housing needs survey has been carried out by Gloucester Housing Review and is available on the Tewkesbury Borough Council website.
A Tewkesbury Borough satisfaction survey has been sent out to residents for completion.
- 02.11.21.9 To receive a report for the County Councillor**
None received
- 02.11.21.10 Finance, documents circulated prior to the meeting:**
- 02.11.21.10a To approve the November 2021 payment list/those paid since last meeting, to note receipts and agree actions**
Council **APPROVED** payments list from November 2021 totalling £1474.94 as per APPENDIX A.

Proposed Cllr Chatham Seconded Cllr Troughton

ABEC contract payments **AGREED for the YEAR.**
- 02.11.21.10b To approve bank reconciliation**
Cllr. J. Newton **APPROVED** bank reconciliation as follows:
Current Acc. £14332.04, Community Fund £47920.17, Bus Account £13398.80
- 02.11.21.10c To approve the final handover figure to Stoke Orchard Hub Limited and authorise payment**
Council **APPROVED** final handover figure to Stoke Orchard Hub Limited £8976.08 paying £5019.83.

Proposed Cllr Chatham Seconded A Troughton



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Payment schedule to be agreed.

- 02.11.21.11 To establish a Community Speed Watch Sub-Committee of the Finance and General Purposes Committee and agree actions**
Council **AGREED** to the Community Speed Watch becoming a sub-committee. It was decided that the community speed watch would send a delegate and submit a report to each full council meeting.
- 02.11.21.12 To receive an update regarding the Neighbourhood Development Plan and agree actions**
The council **AGREED** the Neighbourhood Development Plan needed to be kick started. The council will review completed plans from other councils to obtain ideas.
- 02.11.21.13 To receive an update regarding the Public Open Space and agree actions**
Before receiving the open space, the council have requested that Dean Brook is cleaned out. Bloor Homes would like to hand over the open space however they are unable to do so without agreement from the Borough Council.
- 02.11.21.14 To receive an update regarding M5 junctions 9 and 10 and agree actions**
Council agreed that Cllr. Ternouth would be point of contact.
- 02.11.21.15 To receive an update regarding planning/enforcement ref. Planning Application 19/00984/FUL – Stoke Orchard Garage, Stoke Road, Stoke Orchard and agree actions**
Council **AGREED** to write to Mike Dawson.
- 02.11.21.16 To receive an update on traffic, highways and drainage, and agree actions**
Road closure on 26th November is for a new pipe from the airfield to be installed. The ditch on Banady Lane will be cleared out and the footpath formalised.
- 02.11.21.17 To receive an update regarding the village gates, speed cameras and speeding issues in the villages and agree actions**
Council **AGREED** to pass this to the Speed Watch committee and ask them for a proposal based on £8500. The council are waiting on the police commission to agree a second camera.
- 02.11.21.18 To consider forming a Youth Council to encourage the youth to take responsibility for their surroundings and agree actions**
The council has received an interest from someone regarding setting up a youth club. The youth club would form a social club committee. As part of the youth club there would be a youth council that would liaise with parish council.
- 02.11.21.19 To consider the recreational facilities and agree actions**
Cllr Newton confirmed that there had been 70 responses to the questionnaire, of which all were positive. The responses will be shared with the council at the next meeting. 6-8 people would like to look at the project of recreational facilities.



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The gateway to the play park should be reviewed asap and a second entrance added.

02.11.21.20 To receive an update regarding Neighbourhood Watch and agree actions
Nothing to report as crime levels in Stoke Orchard and Tredington are low.

02.11.21.21 To note agenda items for the next full Parish Council Meeting

Results of questionnaire for recreational facilities.

Speed watch

Items 16 and 17 to be combined.

02.11.21.22 To receive an update from the Staffing Committee relating to a replacement Clerk and Responsible Financial Officer and agree actions, in a confidential session - details circulated prior to the meeting

Following a formal interview with a Councillor's Selection Panel, approval by all councillors and agreement on terms **COUNCIL AGREED** to appoint Mrs. M. Hinde as the new Clerk and Responsible Finance Officer for the council, commencing on 1 November 2021. She was contracted to work 12 hours per week commencing on SCP22 of the JCS increasing to SCP23 on the completion of CILCA. She would become a signatory on the Lloyds Bank accounts as a Service Administrator but would not be authorised to sign cheques or authorise online banking payments. She was authorised to receive and retain a copy of the Electoral Roll.

02.11.21.23 Date of next Parish Council Meeting: 7th December 2021

Meeting Closed – 20:56



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APPENDIX A

Financial Report for 2.11.2021

Payment	Receipts	Paid	To be paid
Abec Inv 60909		45.00	
Clerk's salary - September 2021		1033.26	
Typecraft - Newsletter Inv 94536 (June)		50.00	
Typecraft - Newsletter Inv 96293 (Oct))		50.00	
Typecraft - Banners -(SOHL from Covid Grant)		144.00	
NEST Pensions			42.65
Clerk's exp - October 2021			40.80
Amazon - printer refil			29.77
Trade Paint - (SOHL)			114.70
Trade Paint - (SOHL)			188.04
Zoom Inv - October 2021			7.19
HMRC - PAYE			125.79
Typecraft - Newsletter (Nov)			50.00
Security 1 Ltd - Inv 28266 (emergency lights)			876.00
Total payments		1322.26	1474.94
Receipts			
SOHL, final PAYE receipt	497.45		
	13380.00		
Total receipts	13877.45		