

STOKE ORCHARD AND TREDINGTON PARISH COUNCIL

Minutes of the Stoke Orchard and Tredington Parish Council Meeting held on 5 October 2021 at 7.00pm at Stoke Orchard Community Centre

Present: Cllr. R. Chatham (Chairman), T. Jukes, A. Macdonald and J. Newton.

Attendees: Clerk/RFO, J. Owen, B. Cllr. H. McLain and no members of the public.

- 5.10.21.1 **The Chairman will formally ask if anyone is intending recording or filming the meeting**
There were no requests to record or film the meeting.
- 5.10.21.2 **To receive comments from the public - no decisions will be made on issues raised. Items requiring decisions will be added to the agenda for the next meeting**
None received.
- 5.10.21.3 **To receive and approve apologies for absence and to confirm the meeting is quorate**
Apologies received from Cllr. J. Gilder A. Troughton and P. Ternouth.
The Clerk confirmed the meeting was quorate.
- 5.10.21.4 **To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)**
None received.
- 5.10.21.5 **To confirm and sign the Minutes of the Annual Meeting of the Parish Council held on 6 September 2021**
The Minutes of the Parish Council Meeting held on 7 September 2021 which had previously been circulated to all members were by **AGREED BY COUNCIL** and signed by the Chairman.
- 5.10.21.6 **To receive the Clerk's Report and agree actions:**
Tree Planting to honour the Queen's Platinum Jubilee in 2022
The Honourable Company of Gloucestershire would like to offer Town Councils, Parish Councils and Parish Meetings two **English Oak Trees** each for planting in celebration of The Queen's Platinum Jubilee in 2022. It was agreed that one tree should go in Stoke Orchard and the other in Tredington
Road Closure
Stoke Road, Stoke Orchard from 08.00 **24/11/21** to 16.00 **26/11/21** (access maintained for residents and deliveries) to allow for Gloucestershire Highways to install a new Drainage Pipe from gully to gully across the Carriageway
Planning Decisions Received
Ref. No: 75/00310/FUL | Received date: Thu 30 Jan 1975 | Status: Application Permitted
Use of land for the storage of household coal. - Part Parcel 3585 Stoke Road Stoke Orchard Cheltenham Gloucestershire
Ref. No: 78/00691/FUL | Received date: Sat 03 Jun 1978 | Status: Application Refused
Use of existing yard for the storage of caravans. - Part Parcel 3585 Stoke Road Stoke Orchard Cheltenham Gloucestershire
Ref. No: 86/00809/FUL | Received date: Wed 12 Mar 1986 | Status: Application Refused
Use of existing yard for parking of tractor units and trailer. - Part Parcel 3585 Stoke Road Stoke Orchard Cheltenham Gloucestershire
- 5.10.21.7 **To receive a report from the B. Cllr. McLain**
She had no further information from Tewkesbury Borough Council (TBC) regarding the waterlogged area in Pennycress Gardens. Review of Joint Core Strategy was underway and Tewkesbury Borough Plan hoped to be adopted in spring 2022, when it would deliver a 7 year house supply. The Garden Town was looking to be sustainable, both in construction and post-build. There had been a massive increase in fly tipping in the last

year, (124 reported cases in the previous year and 570 reported cases last year). The TBC budget was looking positive.

TBC business was still not back to normal as officers were still dealing with the impact of Covid-19 but it was starting to return to normality.

- 5.10.21.8 **To receive a report from the County Councillor**
Nothing received.
- 5.10.21.9 **Finance – documents circulated prior to the meeting**
- a) **To approve the October 2021 payment list/those paid since last meeting and agree actions**
COUNCIL AGREED the October 2021 payment list/those paid since the last meeting, a total of £1277.23 together with the following payments:
J D Computers £230.00
Allan Jenkins £1551.67
SOCC ref. Playground Opening Expenditure for £685.74
Stoke Orchard Community Centre (SOCC) £187.35 from Lloyds Bus account
- b) **To approve the bank reconciliation**
The Chairman approved the bank reconciliation as follows:
Current Acc. £11,444.18 Community Fund £40671.88 Lloyds Bus £13586.15
- c) **To approve payment of the Clerk’s monthly salary based on contracted hours, for the duration of one year, with any extra hours to be authorised at Parish Council Meetings on a monthly basis, in arrears**
COUNCIL AGREED.
- d) **To approve payment of the ABEC monthly BMS Maintenance Contract of £45.00 per month, for the duration of the Contract which expires at the end of January 2022**
COUNCIL AGREED.
- 5.10.21.10 **To receive an update regarding the Community Action Evening and agree actions**
Members discussed the final details for the event and Cllr. Macdonald confirmed the Centre Manager would liaise with participants ref. setting-up etc. The Chairman agreed to provide the agenda.
- 5.10.21.11 **To receive an update from the Stoke Orchard Management Committee ref. the formation of a Company Limited by Guarantee and agree action**
The Chairman proposed and **COUNCIL AGREED** that Stoke Orchard Hub Limited (SOHL) would formally manage and maintain the Stoke Orchard Community Centre building for a twelve-month period commencing on 1 October 2021, to be ratified ongoing in twelve months’ time. SOHL would report quarterly to the Parish Council. The Parish Council would continue to be responsible for the CCTV, broadband and maintenance of the building. SOHL would be responsible for tables, chairs etc. Who would benefit from the Fit payment from the solar panels was still to be agreed. The agreement did not include the Community Bus as it was still under an S106 Agreement.
- 5.10.21.12 **To receive an update from the Rural Forum Meeting and agree actions**
The Chairman stated that he would circulate a report to all members.
- 5.10.21.13 **To receive an update regarding the Public Open Space Sub-committee and agree actions**
COUNCIL AGREED that Cllr. Macdonald would prepare a specification for the maintenance to enable the Council to obtain three quotations. As maintenance would be divided into grass cutting, arboriculture and general maintenance it was unlikely that any element would be over £25,000.00. Also discussed sharing a lengthsman with other local councils.
- 5.10.21.14 **To receive an update regarding M5 Junctions 9 and 10 and agree actions**
COUNCIL AGREED that Cllr. Ternouth should respond to the email from the M5 Junction 10 Team requesting a written response to his email.
- 5.10.21.15 **To receive an update on S106 Agreements and agree actions**

Cllr. Newton reported a good response so far to the survey regarding recreational facilities in Stoke Orchard. **COUNCIL AGREED** the pathway on the far side, into the bridlepath required maintenance as soon as possible. Cllr. Jukes to liaise with the Chairman and Cllr. Gilder.

- 5.10.21.16 **To receive a Neighbourhood Development Plan update and agree actions**
The Chairman thanked Cllr. Ternouth for the article for the newsletter, also discussed whether the Community Action Evening would be a good opportunity to encourage public engagement.
- 5.10.21.17 **To receive an update on planning/enforcement ref. Planning Application 19/00984/FUL – Stoke Orchard Garage, Stoke Road, Stoke Orchard and agree actions**
No response received regarding the letter sent to Sandra Ford at TBC and **COUNCIL AGREED** the Clerk should send an email to state the lack of response had been noted and request a decision immediately. Borough Councillor McLain said she would also follow it up.
- 5.10.21.18 **To receive an update on traffic, highways and drainage, and agree actions**
The Chairman confirmed the road would be closed at Banady Lane to facilitate new drain/cleaning. It was also reported that Tredington bridge had suffered some movement.
- 5.10.21.19 **To receive an update regarding the village gates, speed cameras and speeding issues in the villages and agree actions**
The Chairman reported that the new PCSO would be in post soon and would be working with the Speed Awareness Group. Once the data had been downloaded from the speed camera the police would be in a position to work with the Parish Council to formulate a plan.
- 5.10.21.20 **To receive an update on the transfer of the Perry Pear Tree, Banady Lane and agree actions**
The Chairman reported that the fence would be taken down and the ground prepared ready for the official handover later in the week.
- 5.10.21.21 **To receive an update on TBC Enforcement Department and agree actions**
Nothing to report.
- 5.10.21.22 **To agree response to Planning Application No. 20/00948/FUL (revised plans) – Erection of 2 No. detached dwellings and associated garages at Stoke House, Stoke Road, Stoke Orchard. GL52 7RU - <https://publicaccess.tewkesbury.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QHPSRIQDKGZ00>**
COUNCIL AGREED the original objection still stood, as a Parish Council it felt it was too much development on a small space. The Clerk would respond to TBC.
- 5.10.21.23 **To agree response to Planning Application No. 21.01128/FUL - 29 Armstrong Road**
COUNCIL AGREED it had no objection.
- 5.10.21.24 **To agree a response to the draft Tewkesbury Borough Heritage Strategy by 29 October 2021 – for full details visit: www.tewkesbury.gov.uk/heritage#heritage-strategy.**
COUNCIL AGREED to consider it further and circulate a proposed response.
- 5.10.21.25 **To agree a response to the draft Shopfronts, Shutters and Signage: Design Guidance for Tewkesbury Borough SP by 29 October 2021 – for details visit the website: www.tewkesbury.gov.uk/local-plan#draft-shopfronts,-shutters-and-signage:-design-guidance-for-tewkesbury-borough-sp**
COUNCIL AGREED to consider it further and circulate a proposed response.
- 5.10.21.26 **To receive Neighbourhood Watch update and agree actions**
Nothing to report.
- 5.10.21.27 **To note agenda items for the next full Parish Council Meeting**

- To consider forming a Youth Council to encourage the youth to take responsibility for their surroundings
- To consider the recreational facilities

5.10.21.28 **Date of next meeting – 2 November 2021**
Meeting closed: 20.38pm

APPENDIX A

Stoke Orchard and Tredington Parish Council October 2021 Payment List

Payee	Paid	To be paid
Abec Inv. 60909	45.00	
Rowett Insurance - mower	105.67	
Clerk's salary - September 2021	1001.80	
NEST Pensions	124.76	
Clerk's exp. - September 2021		14.40
Zoom Inv. 10635		7.19
HMRC - PAYE		513.30
Typecraft - newsletter		50.00
TOTALS	1277.23	584.89

Signed by the Chairman, R. H. Chatham Date

These draft minutes are subject to approval at the next Stoke Orchard and Tredington Parish Council Meeting