

## STOKE ORCHARD AND TREDINGTON PARISH COUNCIL

### Minutes of the Stoke Orchard and Tredington Parish Council held on 7 September 2021 at 7.00pm at Stoke Orchard Community Centre

**Present:** Cllr. R. Chatham (Chairman), J. Guilder, T. Juckes, J. Newton, P Ternouth and A. Troughton.

**Attendees:** Clerk/RFO, J. Owen and no members of the public.

- 1 The Chairman will formally ask if anyone is intending recording or filming the meeting**  
There were no requests to record or film the meeting.
- 2 To receive comments from the public - no decisions will be made on issues raised. Items requiring decisions will be added to the agenda for the next meeting**  
None received.
- 3 To receive and approve apologies for absence and to confirm the meeting is quorate**  
Apologies received from Cllr. Macdonald, C. Cllr. Hegenbarth and PCSO Roberts.  
The Clerk confirmed the meeting was quorate.
- 4 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)**  
None received.
- 5 To confirm and sign the Minutes of the Annual Meeting of the Parish Council held on 3 August 2021**  
The Minutes of the Parish Council Meeting held on 3 August 2021 which had previously been circulated to all members were by **AGREED BY COUNCIL** and signed by the Chairman.
- 6 To receive the Clerk's Report and agree actions:**  
**Grant Funding Schemes** - information from Tewkesbury Borough Council (TBC) regarding online sessions for Tewkesbury borough funding bids had been circulated to members as there may be grant funding available for upcoming projects.  
**Lengthsman Scheme** – the Clerk had contacted C. Cllr. Hengenbarth to enquire if the scheme was still available in Gloucestershire.  
**Decisions agreed under Clerk's Delegated Power since the last meeting on 3 August 2021:**  
**COUNCIL AGREED** a response to the following planning consultations which the Clerk submitted to TBC:  
Planning App No. 21/01011/PIP Erection of up to 9 nos. dwellings - Land at Manor Farm Stoke Road Stoke Orchard. GL52 7RY - details available from the Clerk.  
**Stoke Orchard Garage, Stoke Road, Stoke Orchard** - Following the last Parish Council Meeting the Clerk had sent a letter to TBC regarding the drainage issues at the Stoke Orchard Garage site.
- 7 To receive a report from the Community Police and Neighbourhood Watch and agree actions**  
PCSO Roberts had sent a report which stated incidents in the community had been very low with no issues reported. Police continued with speed checks in the area, often resulting with educating drivers or enforcement. She was leaving the police force and a replacement was due in November. Members discussed the speeding issue and video received.
- 8 To receive a report from the Borough Councillor**  
Nothing received.
- 9 To receive a report from the County Councillor**  
Apologies received.

- 10 To receive an update regarding the village gates, speed cameras and speeding issues in the villages and agree actions**  
The Chairman stated that he had not received a good response with regard to setting-up a meeting to discuss speeding issues. C. Cllr Hegenbarth had suggested a public meeting and the matter would therefore be included at the Community Action Evening on 15 October 2021. The Chairman stated that the Speed Watch Group had not been very active. Members discussed the location of the village gates and **COUNCIL AGREED** it should be discussed further at the Community Action Evening.
- 11 Finance, documents circulated prior to the meeting**
- a) **To approve the September 2021 payment list/those paid since last meeting and agree actions**  
**COUNCIL AGREED** the September 2021 Payment list of £2594.10, (see Appendix A) plus the following payments:  
Wybone Limited to refurbish bins - £183.18  
Security 1 Ltd (additions to the fire system) £1263.60 (to be paid from Shop Reserve)  
Heartbeat Community for defibrillator battery - £235.00
- b) **To receive the financial reports monitoring expenditure to date**  
Council received the budget monitoring report.
- c) **To approve the bank reconciliation**  
The bank reconciliation was approved by Cllr. Newton for the following accounts:  
Current Acc balance: £15,038.08, Com. Fund: £40671.53 and Lloyds Bus Acc: £13,586.15
- d) **To receive External Auditors Report from PKF Littlejohn**  
**COUNCIL RECEIVED** the External Auditors Report from PKF Littlejohn which confirmed that relevant legislation and regulatory requirements had been met. The Clerk confirmed the Notice of Conclusion would be displayed on the website.
- 12 To receive an update regarding the Public Open Space Sub-committee and agree actions**  
Nothing to report.
- 13 To receive an update on S106 Agreements and agree actions**  
The Clerk confirmed that all S106 claims had been settled by Tewkesbury Borough Council with the exception of one invoice for £6039.93 net. The Clerk would prepare a report of S106 expenditure for the three projects.
- 14 To receive an update regarding the Community Action Evening and agree actions**  
Members discussed how the event would be promoted and which organisations should be invited to attend. Cllr. Newton offered to include the event with the Social Club advertising.
- 15 To receive an update reference the office window installation and agree actions**  
The office window was almost finished. The cost of the project was discussed and a full detailed costing was to be drawn-up, as discussed under item 13.
- 16 To receive an update regarding the playground and agree actions**  
**RC said he was trying to get the signs up**  
The Chairman reported the broken gatepost at the playground entrance near to the road. Members discussed relocating the gate due to safety concerns, it could not be removed completely due to legislation. **COUNCIL AGREED** to leave the gateway closed for the time being and look to resite the gate to a safer place. The footpath leading to the gate would also need upgrading and Cllr. Newton stated that the Social Club may be able to assist with that. An email regarding a sharp point on a seat had been received but the Chairman had been unable to locate the issue.
- 17 To receive an update from the Stoke Orchard Management Committee ref. the formation of a Company Limited by Guarantee and agree action**  
Nothing to report, a meeting was required to move things forward. Cllr. Newton to instigate a meeting.

- 18 To receive an update regarding M5 Junctions 9 and 10 and agree actions**  
Cllr. Ternouth reported on an email received from Gloucestershire County Council (GCC). **COUNCIL AGREED** Cllr. Ternouth would respond asking further questions and highlight the use of the Old Spot Road and Stoke Road through Tredington to the Odessa as an example with the present problems at the Coombe Hill junction. A perfect example of how local villages were becoming over-run with traffic escaping hold ups. Members discussed the heavy traffic generally on the M5 and it was suggested that everyone should stop buying plastic, that would stop everything.
- 19 To receive a Neighbourhood Development Plan update including Locality Grant Application and agree actions**  
Cllr Ternouth confirmed he was going to recommence work on the Neighbourhood Development Plan (NDP) soon and **COUNCIL AGREED** the Clerk should apply for the Locality Grant. Cllr Ternouth agreed to prepare an article for the October Newsletter regarding the NDP.
- 20 To receive an update on planning/enforcement ref. Planning Application 19/00984/FUL – Stoke Orchard Garage, Stoke Road, Stoke Orchard and agree actions**  
As the Council had not received a response to the letter sent to Paul Skelton at TBC **COUNCIL AGREED** the Clerk should write to Sandra Ford stating that it was a dereliction of duty and asking what corrective action TBC proposed to take.
- 21 To receive an update on traffic, highways, drainage and agree actions**  
Members discussed the Lengthsman Scheme and work that was required with regard to maintaining hedges/gullies in the parish. **COUNCIL AGREED** it would liaise with other local parish councils to see if they would be interested in employing a suitable person and sharing between the parishes. The Chairman confirmed that Severn Trent had completed a root cut in Tredington. He had also written to Severn Trent and Gloucestershire County Council Highways regarding ongoing issues and was awaiting responses.
- 21 To receive an update on the transfer of the Perry Pear Tree, Banady Lane and agree actions**  
Following an email from TBC Enforcement Officer requesting an update on the transfer of the Perry Pear Tree, the Chairman had written to both solicitors to urge it along, hopefully the transfer would be completed soon.
- 23 To receive and update from TBC Enforcement Department and agree actions**  
Nothing to report.
- 24 To consider and agree response to proposed planning development to land off Stoke Orchard Road**  
<https://www.brutonknowles.co.uk/property-search/development/property/5203-land-off-stoke-road->  
**COUNCIL AGREED** the Clerk should write to Bruton Knowles and the Planning Department at TBC to note the land had been advertised and that the Council was concerned about the land being greenbelt.
- 25 To consider and agree response to initial proposals for the new Primary School in Bishop's Cleeve, response required by 24 September 2021. Details would be available on 14 September (4pm – 7pm) at School Hall – Bishop's Cleeve Primary Academy, Tobyfield Road, Bishop's Cleeve. GL52 8NN**  
Members noted the invitation.
- 27 To note agenda items for the next full Parish Council Meeting**  
None.
- 28 Date of next meeting – 5 October 2021**

**Meeting closed:** 20.20pm

**APPENDIX A**

**Stoke Orchard and Tredington Parish Council  
September 2021. Payment List**

Clerk's salary - August 21	1064.92
Abec Inv 60716	45.00
Zoom	7.19
HMRC - PAYE	574.33
NEST Pensions	133.83
Typecraft - Newsletter	50.00
PATA P (UK) July-Sept 21	52.95
PKF Littlejohn LLP	480.00
Bus Admin support (to be paid from Lloyds Bus acc)	149.88
	<b>2594.10</b>

Signed by the Chairman, R. H. Chatham ..... Date .....

These draft minutes are subject to approval at the next Stoke Orchard and Tredington Parish Council Meeting