



# Stoke Orchard & Tredington Parish Council

## STOKE ORCHARD AND TREDINGTON PARISH COUNCIL MEETING

Minutes of the meeting held 5<sup>th</sup> April at Stoke Orchard Community Centre

**Present:** R Chatham (Chairman), A. Macdonald, J Guilder, P. Ternouth, T. Jukes, J. Newton  
**Attendees:** Clerk/RFO M. Hinde, S. Shorrock 2 members of the Police

**05.04.22.1 The Chairman will formally ask if anyone is intending recording or filming the meeting**

There were no requests to record or film the meeting.

**05.04.22.2 To receive comments from the public – no decisions will be made on issues raised. Items requiring decisions will be added to the agenda of the next meeting**

S. Shorrock was requested to raise the issue of sticklebacks in the ditch making it not permissible to clear. The chairman advised this would be discussed in item 14

The police provided a report where they confirmed that in comparison to last year there had been a decrease in crime in the area. There had been an incident of assault without injury where there was an altercation between motorists over whos right of way it was when there was a fallen tree during storm Eunice. The police also reported that there were two incidents of drug possession in 2021 but this year there had been none.

**05.04.22.3 To receive and consider apologies for absence and to confirm the meeting is quorate**

Apologies received from Cllr A Troughton and Borough Cllr H Mclain.

**05.04.22.4 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members of Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)**

None Received

**05.04.22.5 To confirm and sign the Minutes of the Parish Council Meeting held on 1<sup>st</sup> February 2022**

Council **APPROVED** minutes of parish council meeting held on 1 February 2022

**05.04.22.6 To receive the Clerk's Report and agree actions**

The Clerks report was received as per **APPENDIX 1**

Council requested the Clerk e-mail Andrea Pellegram to see why they are no longer receiving the planning newsletter.

Clerk to invite a speaker from Tredington School and the police to speak at the annual parish meeting.

**05.04.22.7 To receive a report from the Borough Councillor**

The Borough Councillor report was received as per **APPENDIX 2**

**05.04.22.8 To receive a report from the County Councillor**

The County Councillor report was received **APPENDIX 3**

**05.04.22.9 To received a report from Community Speedwatch**



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The police confirmed that their main priority was road incidents, speeding and driving without a seatbelt. The police are in support of Community Speedwatch and will supply them with a speed gun.

Community Speed Watch (CSW) confirmed the following:

- they had been successful in a bid to the police commissioner fund so will now have 2 guns and 2 clicker counters.
- They had received formal confirmation that they have secured funding of £8335 towards the village gates. They had costed 12 village gates and quotes were reviewed. The chosen quote came to a total of £8500 and the council AGREED to pay the shortfall of £165. The gates will be ordered and installed before early June.
- They had been through the village with Highways and looked at different signs. Highways have agreed for lines to be repainted. Highways have also agreed that Tredington school will now be a school zone and there will be a chevron where two accidents have happened.
- CSW also confirmed they have requested for white margins to be painted by the village gates which would enhance the idea that the road is narrowing and encourage people to reduce speeding.

### **05.04.22.10 To receive a report on the Rural Forum meeting held 31st March 2022**

The chairman confirmed a full report had been circulated to council prior to the meeting however the main points were:

- There will no longer be a JCS plan per town it will not be a regional strategy.
- The 4500 houses at Elm Park and the St. Modwin houses being built around Hayden Sewage works will come online when the new junction 10 is built.
- The Tewkesbury Borough Plan which should provide a 5 year plan for the town is still not approved.
- The Chairman had asked for an update on junction 9 however Highways advised they can either work on junction 9 or 10 and the decision had been to work on junction 10.
- The motorway bridge at Staverton will be closed for 2.5 years. Roads will also be closed at Badgworth and before either are finished roads at Banfurlong will also be closed.
- The enforcement officer has been on site at the building works on coombe hill as the hedges have been removed which are going to be replanted in the next season.
- The Chairman raised the issue of the sewer system from the new developments however Tewkesbury Borough Council did not know about the sewage system in the borough council area.
- The solar farm is not with the Borough Solicitor for review.

### **05.04.22.11 Finance, documents circulated prior to the meeting**

#### **05.04.22.11a To approve the April 2022 payment list/those paid since last meeting, to note receipts and agree actions**

Council **APPROVED** payments list from April 2022 totalling **£1613.10** as per **APPENDIX 3**.

#### **05.04.22.11b To approve the bank reconciliation and budget monitoring report**

Council **APPROVED** budget monitoring and bank reconciliation as follows:  
Current Acc. £6034.96, Bus Account £11475.34, Comm Fund £40422

#### **05.04.22.12 To discuss S106 monies and agree actions**

The council reviewed the list supplied by TBC and agreed the following:



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£68173 Sports Facilities Contribution must be used to extend the MUGA and the council agreed to put a list together of what this money could be spent on.

£47,009.83 Communities Facilities Contribution is for the pump track and is to be actioned asap. The council agreed to find out if planning required.

The £589.02 works contribution and the £1742.67 community facilities contribution will be used for hardstanding outside the community centre.

**05.04.22.13 To appoint members to the planning working group**

Council appointed Cllrs A. Troughton, P. Ternouth and T. Jukes to the planning working group

**05.04.22.14 To receive an update on footpath to school, traffic, highways, drainage, village gates, speed cameras and speeding in the village and agree actions**

Council discussed the following points:

- Drainage – The council **AGREED** Tigers ditch needed dredging although a resident had raised concern on sticklebacks living in the ditch. Council **AGREED** this should be looked at as a committee as there is a problem in where to put the spoil.
- Footpath to the School – Community Speedwatch had requested to be involved in the footpath from the school to Stoke Orchard. Council **AGREED** although this was their responsibility it also came under safety for children linking to CSW and therefore they were happy for them to be involved as long as the council retained control.

**05.04.22.15 To receive an update regarding the Neighbourhood Development Plan and agree actions**

Cllr Ternouth confirmed he was working with CSW on this.

**05.04.22.16 To receive an update from Community Liaison Group and agree actions**

Cllr Newton proposed offering hot desk space in the office at the Community Centre. Council **REJECTED** this idea due to regulations not allowing the council to make money that way.

**05.04.22.17 To receive an update regarding the Public Open Space and agree actions**

The chairman advised he would contact Tewkesbury Borough Council to try and get the open space signed over

**05.04.22.18 To receive an update regarding M5 Junctions 9 and 10 and agree actions**

Council **AGREED** this had been covered in agenda item 10 the Rural Forum Meeting.

**05.04.22.19 To receive an update regarding Neighbourhood Watch and agree actions**

There was nothing to update as no crime had been committed in the area

**05.04.22.20 To receive an update regarding planning/enforcement ref. Planning Application**

**05.04.22.20a 22/00205/FUL - Cleeve Station House Stoke Road Stoke Orchard Cheltenham**

The council had **NO OBJECTION** to this application as long as it is used for family use only.

**05.04.22.21 To note agenda items for the next Parish Council Meeting Jubilee**

**05.04.22.22 Date of the next parish council meeting – 3<sup>rd</sup> May 2022**

**Meeting Close: 21:22**



# Stoke Orchard & Tredington Parish Council

## APPENDIX 1

### Clerks Report 5<sup>TH</sup> April 2022

<b>Email</b>	Council emails are now in the process of being setup
<b>Website</b>	Work in progress. Still need councillor photos and introductions and to complete the parish and community pages
<b>Training</b>	Staverton Parish Council have booked Planning training on 9 <sup>th</sup> May 2022 and would like to know if SOTPC would like to join.
<b>ECO Haus</b>	Still waiting for a delivery date for the parts for the broken door. Chasing but they are waiting on a date from their supplier.
<b>Bus</b>	How should the bus be handled? Helen manages the day to day running of the bus and receives all the reminders. Should Helen be ensuring insurance etc.. is paid for the bus or should the reminders be redirected to me?
<b>Internal Audit</b>	In the process of being completed
<b>Year End Rialtas</b>	This is booked in for 6 <sup>th</sup> May so the AGAR will not be completed in time for the May meeting.

DR



## **APPENDIX 2**

### **Help for people seeking refuge in Gloucestershire from the crisis in the Ukraine: Briefing for Elected Members**

31st March 2022

Further to the briefing note circulated on 24th March 2022, the following provides an update on the Homes for Ukrainians scheme in Gloucestershire. Guidance has been released at various stages over the last week and so the situation is evolving, and further briefings will be provided.

#### **Gloucestershire Actions to Mobilise the “Homes for Ukrainians” Scheme**

The countywide Strategic Housing Partnership has adopted oversight of the process to ensure that “Homes for Ukrainians” scheme works effectively in Gloucestershire. An operational group has been established, chaired by a senior officer from Tewkesbury Borough Council, has been ensuring all actions required are undertaken in partnership. All relevant partners are represented, including the voluntary sector. Areas of action include:

#### **1. Data on Sponsors and Guests**

Nationally, we are informed that around 28,000 have been made for visas with 2,700 completed to date. A data flow has now been established from Home Office to Upper Tier Local Authorities. This currently only shares sponsors and the number of guests they have matched with.

In Gloucestershire we have established a data sharing agreement process and are now able to share this information between relevant partners in order to ensure we can perform the checks required. The data is incomplete and needs cleaning and reviewing regularly to ensure accuracy: this has led to some changes in our understanding of the distribution of sponsors since the previous update. We do know that as of 30th March there were 188 unique sponsor addresses with 527 matched guests. However, the district breakdown and further detail on ages of the guests, etc is not yet available. It is likely this will continue to evolve as Home Office receive feedback about the usability. For example, we do not receive information on all adults in the household (which is needed for some of the checks we have to complete locally), and we do not have any information on visa application status or dates of arrival at this stage, so we have had to create a process to collect this (see below).

#### **2. Checks Being Completed**

As part of signing up to the scheme, sponsors have agreed to be checked to ensure the safety and welfare of their guests. To manage this process in Gloucestershire we are:

- a. Telephoning sponsors to obtain additional information not provided in the Home Office database has commenced (County Council “Welcome to Gloucestershire” team)
- b. District councils and private housing providers are completing property checks. These are underway across the county. (So far in Tewkesbury Borough we have 15 properties requiring inspection by environmental health, these inspections are underway).
- c. Once information has been obtained, the County Council will carry out Disclosure & Barring Service (DBS) checks on all adults in the sponsor household.
- d. When the guest arrives, the “Welcome to Gloucestershire” team (supported with training and interpretation via GARAS if required) will do a welcome visit to the sponsor and guest(s) and will provide a welcome pack and a payment of £200 for each guest to use.

#### **3. Welcome Pack**

There is now a national “Welcome Pack” available on the government website. We are supplementing this in Gloucestershire with local information on local services including how to get



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help around safeguarding, mental health, education, benefits and employment, school placements and health services. This will be available shortly.

#### 4. Communications

There is a page on the County Council website with links to all of the national and local information. This is being refreshed and added to regularly. <https://www.gloucestershire.gov.uk/your-community/ukrainian-support/>

#### 5. Ongoing Support for Ukrainians and Communities

We are working with GARAS to establish arrangements for ongoing support for our Ukrainian guests and their sponsors. We will provide further information on this in due course.

##### Next Steps

We continue to address community and member concerns and questions as they arise. The initial set up of the necessary processes in county is now underway, although there is a great deal of work still to be done as guidance is released, and we will continue to update weekly on progress.

We will need to make arrangements for the payment of the (optional) £350 per month to sponsors and are working on the processes for this. As it will be paid in arrears, we have a short window to establish this.

Finally, we should be receiving further information about education and health support in the coming weeks and will ensure the website is updated as soon as we

**The government** has announced a package of support, known as the Energy Bills Rebate, to help households with rising energy bills.

This includes a £150 non-repayable rebate for households in England in Council Tax Bands A to D, known as the Council Tax rebate. Although this has 'Council Tax' in its title, it is not an adjustment to Council Tax bills.

The Council are issuing a government leaflet to all households advising them of the scheme. This will be accompanied by a letter explaining how payments will be made and other useful frequently asked questions.

The government require the leaflet to be delivered by 28 March 2022 and it must be in hard copy format.

**Please see** information sent to Councillors from Lesa West:

Please be aware of the following activities.

A number of youth service providers have come together to work with Young Gloucestershire to deliver a range of free children's holiday activities over the easter period. The flyer is generic as they intend to deliver the same in the summer and autumn this year as well. However the link gives the details of what is on from direct activity camps, sports, arts and crafts through to tokens for free days out for the family. Free food boxes are also being made available so those families in need during the holidays have enough food for their children during the period that their free school meals are unavailable.

Priority places are being given to children eligible for free school meals. However places are also available to those children assessed as being in need, looked after children, children with an education, health & care plan. Children living in areas of deprivation. Children who have been impacted by covid and those children otherwise considered as vulnerable. To book a place or ask a question the public can log on to: <https://www.youngglos.org.uk/school-community/holiday-activities>



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I have asked our communications team to help promote this and will be forwarding on to local parishes and organisations like PPNP. However if you know of families that it could apply to please do pass the information on as you see fit.

**You probably** already know that there will be a new Chief executive Alistair Cunningham who replaces Mike Dawson due to him retiring in June

**There is** also a new Director of One Legal Shahzia Daya

**Work has been** underway towards paperless billing and anyone who signed up for this before January will have received their first alert informing them a new bill has been generated. They would obviously really like as many residents as possible to sign up to paperless billing. I have been asked to inform local residents that if they would like to receive their Council Tax bills electronically they can sign up [tewkesbury.gov.uk/paperless-billing](http://tewkesbury.gov.uk/paperless-billing)

**From Monday** 4 April 2022 the new refuse and recycling calendars are being delivered to all properties. They will be hung on the handles by the Ubico green bin refuse crews over a 2-week period.

The calendar provides residents with the key service information about what time the bin needs to be out, when it will be collected (including the bank holiday arrangements) and also what can and can't be recycled from the kerbside. Also raising awareness of good quality, clean recycling with an aim to bring down the levels of contamination in the blue bin recycling collections.

Promoting of the service which now allows most residents to recycle small waste electricals and electronic equipment from home too.

**Other councils** are looking to try and encourage Tewkesbury to join them in three weekly refuse collections. I would welcome your views on this proposal.

**Regarding** the climate change an O carbon initiative the council are currently looking at options for a solar Car Park Canopy in the Council car park.

The Council are working with anti-social behaviour team to develop a new recording system so that all information is in one place.



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## APPENDIX 3

Road works across the division:

- Several overrunning projects have recently caused traffic chaos in the area.
- I raised a question at County Council regarding how scheduling of works could be improved.
- The cabinet member responded that while the County try and minimise disruption, the number of requests means that there will inevitably mean clashes.
- I will continue to push on this as I still feel there is a better process for minimising such disruption – especially with so much house building taking place.

A435 traffic lights/sewage drainage issues:

- The above lights were shut off at race week due to issues with sewage drainage making the lights 'too dangerous' to be kept on until work on the drains was sorted.
- The issues was raised by residents, parish and borough councillors, and myself until finally the crossing lights were turned back on the 1<sup>st</sup>.
- I am trying to get a meeting set up Severn Trent to get the issue resolved.

Wingmoor MRF:

- Waiting to hear back from Jonathon Harris, Grundon's Technical Director, to set up a meeting about what Grundon is willing to do to reduce the odours coming from the site.
- During the County Council Planning Committee meeting in January, Grundon was keen to emphasise their desire to be support the local community.

New Primary School:

- It has been fed back from the developer that the opening of the school will now be delayed by a year until September 2023.
- Education Planning Department (EPD) has assured me that there are enough school spaces to meet demand despite the addition of the new estates in Cleeve.
- However I have raised concerns as the push for a the new school came about due to large musculation previously made by the County Council on how many places were needed for the area.
- I have sent a list of questions from residents to EPD regarding the school which I am waiting on

Ukrainian Refugees:

- A number of people in the area have asked if they can support Ukrainian refugees.
- There is a dual track process: the home checks are being carried out by Borough/District councils and DBS checks are being carried out by the County once a match has been found.
- If there a breakdown in the placement, the family is put back into the system to find a new match.
- Encourage people to go to [www.gov.uk/register-interest-homes-ukraine](http://www.gov.uk/register-interest-homes-ukraine) to register their interest and to find the latest information.





# Stoke Orchard & Tredington Parish Council

## APPENDIX 4

### Stoke Orchard and Tredington Financial Report for 5th April 2022

#### Payment

Payee	Receipts	Paid	To be Paid From Current Account	To be Paid From Bus Account
A Macdonald		9.05		
M Hinde		1312.6		
JK Owen		212.33		
Typecraft		100	100	
ABEC		45	180	
HMRC		296.18		
ECO HAUS		1134.49		
GAPTC		141.13		
PATA		41.75		
Access Insurance (Bus)				720.22
Community Centre Bus Invoice				499.6
M Hinde Expenses			33.28	
Pockitt			80	
<b>Total Payments</b>	<b>0</b>	<b>3292.53</b>	<b>393.28</b>	<b>1219.82</b>

#### Bank Reconciliation

##### Lloyds Bank Current Account

<b>Balance Bt Fwd</b>	<b>9327.49</b>
Less payments since last meeting	3292.53
Less April. Payment List above	393.28
Less Receipts Above	0
<b>Closing Cash Balance</b>	<b>5641.68</b>
Plus payments still to be paid	393.28
<b>Closing Cash Balance 31.03.22</b>	<b>6034.96</b>

##### Lloyds Bank Bus Account

<b>Balance bt fwd</b>	<b>12174.78</b>
Less Feb & March Payments	699.44
Less April Payment List	1219.82
<b>Closing Cash Balance</b>	<b>10255.52</b>
Plus payments still to be made	1219.82
<b>Closing Cash Balance 31.01.22</b>	<b>11475.34</b>

##### Lloyds Community Fund

<b>Balance bt fwd</b>	<b>40421.36</b>
Interest Received	0.64
<b>Closing Cash Balance 31.01.22</b>	<b>40422</b>