



# Stoke Orchard & Tredington Parish Council

## STOKE ORCHARD AND TREDINGTON PARISH COUNCIL MEETING

**Minutes of Stoke Orchard and Tredington Parish Council Meeting held 6<sup>th</sup> September 2022 at Stoke Orchard Community Centre**

**Present:** R Chatham (Chairman), J Gilder, T. Jukes, A Troughton, A Macdonald, H Mclain

**Attendees:** Clerk/RFO M. Hinde and 13 members of the public and S Shorrocks

- 06.09.2022.1 The Chairman will formally ask if anyone is intending recording or filming the meeting**  
There were no requests to film or record the meeting
- 06.09.2022.2 To receive comments from the public - no decisions will be made on issues raised. Items requiring decisions will be added to the agenda for the next meeting**  
No comments from the public.
- 06.09.2022.3 To receive and consider apologies for absence and to confirm the meeting is quorate**  
Apologies received from C.Cllr Alex Hegenbarth and the meeting was declared quorate
- 06.09.2022.4 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)**  
Cllr Chatham declared an interest in item 21 as planning application is on their land and advised he would leave the room when this item was discussed.
- 06.09.2022.5 To confirm and sign the Minutes of the Parish Council Meeting held on 7<sup>th</sup> June 2022**  
Council **APPROVED** minutes from 7<sup>th</sup> June 2022.
- 06.09.2022.6 To receive the Clerk's Report and agree actions**  
Clerk report was received as per **APPENDIX 1**
- 06.09.2022.7 To receive a report from the Borough Councillor**  
Cllr Mclain confirmed that the local plan was passed earlier this summer which confirms that Tewkesbury plan has a 5.9 year land supply. This will be Tewkesbury's best defence against speculative development.  
Tewkesbury Borough Council has received a Rural fund of £400K however Cllr Mclain confirmed she did not know how this would be used.  
With the cost of living rising rapidly it has become a huge concern for everybody in particular the elderly and vulnerable. Currently lobbying a member of parliament to see what can be done. Tewkesbury Borough Council will be sending out information regarding warm and well which might help some of the vulnerable people.  
Security cameras went live a couple of weeks ago to catch people flytipping. One person has already been caught but if anybody is aware of any particular hotspots they should highlight them to Cllr. Mclain.
- 06.09.2022.8 To receive a report from the County Councillor**  
County councillor report received as per **APPENDIX 2**
- 06.09.2022.9 To receive a report from Community Speedwatch**  
The Community Speedwatch report was received as per **APPENDIX 3**
- 06.09.2022.10 Finance, documents circulated prior to the meeting**
- 06.09.2022.10a To approve the September 2022 payment list/those paid since last meeting, to note**



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### receipts and agree actions

Council **APPROVED** payment list for September 2022

- 06.09.2022.10b To approve the September 2022 bank reconciliation and budget monitoring report**  
Council **APPROVED** bank reconciliation report  
Council confirmed they need to review the CGL the finances. The Chairman requested the CGL investigate whether they can get a grant for the community centre to see if batteries can be purchased to allow the community centre to run off solar boards.
- 06.09.2022.11 To review members of the Staffing Committee and Planning Working Group and agree Actions**  
Following the passing of Councillor Ternouth the council agreed that Councillor Troughton would be added to the staffing committee and all councillors would be added to the planning working group.
- 06.09.2022.12 To receive an update regarding the Neighbourhood Development Plan and agree Actions**  
The chairman proposed that the council employ someone to write an NDP on behalf of the council. The council **AGREED** to this proposal and unanimously agreed that it should cover traffic and drainage.  
It was **AGREED** that the clerk would email Andrea Pellegram to request a report and a quote for completing the NDP on behalf of the council. – look up NDP GRANT. Email Andrea for a report on how long and how much to do a basic NDP.
- 06.09.2022.13 To review ABEC contract renewal quotation and agree actions**  
Council **AGREED** to renew the ABEC contract for 36 months.
- 06.09.2022.14 To discuss parking along Armstrong Road and agree actions**  
The council recognized that the parking along Armstrong Road was a problem however advised previous discussions with the Highways Manager confirmed that Highways were unable to paint yellow lines on the road.  
Cllr Macdonald advised that he believed the Community Speedwatch had been discussing Chevrons with the current Highways Manager and would speak to them for an update
- 06.09.2022.15 To discuss a tribute in memoriam to Cllr. Philip Ternouth and agree actions**  
Council **AGREED** not to set a precedence by arranging a memorial for Cllr Ternouth however would support his family if they wanted to plant a tree on public open space.
- 06.09.2022.16 To review quotes for the work on the exit on public open space and agree actions**  
The council reviewed the following quotes:

Company	Price
Glenearn Plant Hire	£2820.00 + VAT
Parks and Landscapes Ltd	£3288.76 + VAT
Redwood Demolition	£3800.00 + VAT

- 06.09.2022.17 To receive an update on traffic, highways, drainage, village gates, speed cameras and speeding in the village and agree actions**  
Council **AGREED** to accept quotation from Glenearn Plant Hire for £2820.00+VAT.  
Council **AGREED** payment of clearing of Tredington Bridge.
- 06.09.2022.18 To receive an update regarding the Public Open Space and agree actions**  
The council asked the Clerk to chase Bloors regarding the transfer of ownership of public open space. The Chairman advised he would provide the Clerk with Philip Parkinsons email address.
- 06.09.2022.19 To receive an update regarding M5 Junctions 9 and 10 and agree actions**  
Cllr Chatham confirmed he had written a letter to the M5 team and that M5 team keep offering the opportunity for a face to face meeting.



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Cllr Chatham proposed that due to the lack of traffic modelling a face to face meeting was the only way forward and it would be sensible to invite councils from the parishes of Boddington, Staverton, Elmstone Hardwicke, Uckington and the Leigh to join the meeting.

Council unanimously **AGREED** to this proposal.

**06.09.2022.20 To receive an update regarding Neighbourhood Watch and agree actions**

None received

**06.09.2022.21 To receive an update regarding planning/enforcement ref. Planning Application**

**06.09.2022.21a Planning Consultation – 22/00791/PIP – Land Off Bozard Lane, Tredington Stoke Orchard GL20 7AB**

Cllr Chatham left room at 20:07.

The council confirmed they had **OBJECTED** to this application.

The Council requested the Clerk email the planning officer to ask following questions:

1. Should a site notice have been displayed? (If so for how long etc?)
2. If a notice should have been displayed and clearly was not (as is stated by all neighbours), what is the effect on the procedure. What should be done to correct this?
3. Why were the PCC (Parochial Church Council) who look after the Grade 1 Church adjacent to the site not consulted?
4. What is the correct procedure for PIP's?

Cllr Chatham re-entered the room at 20:26

**06.09.2022.21b Planning Consultation – 16/02000/OUT – Elms Park North West Cheltenham Off Tewkesbury Road Uckington**

The council **OBJECTED** to the application under delegation on the grounds of drainage and traffic.

**06.09.2022.22 To review the Clerks home working allowance and confirm Clerk Salary and agree Actions**

Council **AGREED** to increase the clerks home working allowance to £26 and confirmed the clerks salary was increased from level 22 to 23 due to passing CILCA.

**06.09.2022.23 To note agenda items for the next Parish Council Meeting**

To discuss behavior in the Council play park

**06.09.2022.24 Date of next Parish Council Meeting: 1<sup>st</sup> November 2022**

Meeting Closed at 20:42



# Stoke Orchard & Tredington Parish Council

## APPENDIX 1

### Clerks Report 6<sup>th</sup> September

**Audit** – working with the external auditor all now complete. Advised they would note that the asset register would be noted as CCTV was missing.

**Assets** – Taking advice from GAPTC on how they would like to see the assets inspected in order to go smoothly through internal audit.

**VAT** – The VAT reclaim has been resubmitted and awaiting news.

**SOHL Startup** - £2019.83 still be transferred. Breakdown as below:

Total agreed £8976.08

Transferred before I started £3956.25.

Transferred in December 21 - £3000

Balance remaining - £2019.83

**Scribe** – Almost completed the setup just some finessing to do. Which councillors would like a login?

**Annual Leave** – I will be on annual leave 12<sup>th</sup> September – 26<sup>th</sup> September



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## APPENDIX 2

Hello all,

Please find my update below. Please feel free to contact me if you have any question that come to you after tonight's meeting.

- **Stoke Road Works**
  - Despite just laying it, the road will yet again be dug up between 12<sup>th</sup> September and 28<sup>th</sup> October
  - I will be asking at Full Council on 14<sup>th</sup> September why there still seems to be little collaboration between companies and organisations regarding this.
- **Footpaths and Sideways**
  - Working with our new Highways Manager, Max Kelly, to create a list of sideways and footpaths that need fixing.
  - Have asked residents if they can send in their suggestions to add to the list.
  - If Councillors and/or the Highways Committee could please let me know if any areas of concern to be added I'd be very grateful.
- **Grass cutting**
  - Following the saga that happened this summer I am looking to see if I can use any of the Highways Local Funding to pay for additional cuts as needed looking forward.
- **Road sign maintenance**
  - I am asking Highways to arrange a schedule or works to get local signs cleaned, and trees around them cut back if needed, to make sure road signs are kept clear.
- **Collating speed and traffic data**
  - Spoken to our Highways Manager about collecting speed and traffic data around the division, most notably on Evesham Road, so we can take appropriate steps to make roads safer.
  - I was asked to approve the funding bid made by Susan to the CSW fund, but she has updated me today that she hasn't heard anything back from them, so I will chase this up.
- **Cheltenham Festival Consultation**
  - Met with the Racecourse last week to discuss the consultation regarding extending the Cheltenham Festival to 5 days and the potential impact that would have on the community.
  - Have suggested to them that they increase and improve their community engagement, and that they work with Parish, Borough, and County Councillors more broadly.
  - I also suggested that they hold group meeting with Parish Councils to go through the racing calendar and the potential impacts the meets may have.
- **Fostering**



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I am looking at ways of working with Borough and Parish Councillors to encourage more people to take up fostering in the area, as currently the Tewkesbury Borough area has the lowest take up in the county. If you know of anyone who is thinking of fostering, then please let me know



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## APPENDIX 3



### Stoke Orchard and Tredington Parish Council Community Speed Watch

Minutes of the Formal Meeting on Friday 12th August 2022, 6pm - 7pm

The meeting was followed by a meet and greet event for the local community attended by some team members and the PCSOs.

#### Attendance:

Nikki Boyle, Jane Bryenton, Paul Cooke, Richard Gregson, Helen Healey, Anthony Musson, Susan Shorrock (Chair), Steve Wallbridge, Vicky Ward, Graham Wright.  
PCSO Ben Taylor, PCSO Claire Dyer

#### Apologies:

Jim Healey, David Ward, Ros Hanks

#### 1. Welcome and introduction

SS welcomed Richard and Paul as new members and PCSOs Ben Taylor and Claire Dyer. She explained the role of the CSWT and summarized the history and initial activities of CSW in the villages.

BT affirmed that the police recognise the volume of traffic and high incidence of speeding through the villages and that the police wish to support our CSWT.

#### 2. Updates:

##### A. Village Gates (SS)

SS provided some background to the installation of village gates. The 12 gates have been made by JACS, are currently with the installer Sean Davies and he is awaiting a licence from Highways to install them. We will need to fundraise if we wish to install any notices on the gates and to place any planters by them.

##### B. Speed monitoring during 2022 (GW)

GW shared the statistics on our data. We have completed 13 monitoring sessions during 2022. We have recorded and forwarded approximately 25 or more speeding vehicles each session, even though the team wearing high visibility jackets provides some deterrent. There was general agreement that the presence of the CSWT on monitoring sessions has





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an impact on motorists driving just above the speed limit but that some drivers travelling at higher speeds are undeterred. SS will investigate evidence for this perception. Tredington experiences more speeding drivers than Stoke Orchard. A number of letters have been issued although police don't track how many. One driver has now received two letters. Some letters have been issued re obscene gestures! The team understood that there are cost implications for sending letters.

Action: SS

*Post meeting update: in order to support our evidence base, SS has been invited to join a research project run by Dr Leanne Savigar-Shaw, School of Justice, Security and Sustainability @Staffordshire University. The first meeting is on 30.8 at Police HC Glos.*

### C. Vehicle Activated Speed Sign (VAS) (AM &SW)

AM provided an overview of the VAS how it works and the detail of data it can provide and store. The PC has agreed to renew the service license and so we are awaiting confirmation and a date of visit. There was a discussion around what data it would be useful to extract.

Action: All

*please forward any suggestions to SS*

SW shared information about where the VAS has been sited over the last year. There are currently 4 posts and brackets and there was discussion about possible additional locations.

Action: SS,GW,SW

*SS,SW and GW agreed final locations after speed watch sessions*

### C. Speed Signage, line markings and lighting in the Villages (SS)

SS has been in constant communication with Highways. There is agreement to increase the number of 30 mph repeater signs from BC end of SO village to Waterloo Farm and the job has been requested. Max (HAM) has requested sign clearance, some has been completed, SS has chased clearing 30mph signs - the job request has been reactivated! We don't have a date for the re-installation of line painting as yet (*now advised 24.08*). Max has agreed that some line painting near the shop's dropped kerb can be considered as well as line painting near the village gates. SW asked if it would be possible to request signs to indicate the children's playground. There was discussion about whether a zebra crossing might be installed between the new houses on the former garage site and the playground.

Action: SS

*Email sent to Max 20.8*

Concern was expressed about speeding between Stoke Orchard community hall and the church. There is no street lighting and it is a place where people regularly cross and side roads join. It was thought we would need to evidence the incidence and dangers of speeding there as Highways will not fund per se but could assist in match funding if PC agreed.

Action: SS

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*In the first instance SS to raise at PC meeting*

### E. Solar sign at Waterloo Farm (SS)

The long running saga! A repair or replacement of the sign seems financially prohibitive. SS has suggested that for the time being we should have a physical 30mph sign. Max has agreed to fully support our bid to CSW fund – we will bid for one for each village. Match funding is available for parish council bids.

Action:SS

*SS has emailed Max and Chris Hawkins to chase signage 20.8*

### F. Stoke Orchard footpath (SS)

SS gave an overview of the proposed path from Stoke Orchard to the school. Alan will set up a meeting with Andrew Troughton, in September.

### G. School Zone at Tredington school (SS)

We are still waiting for Max to hear from the improvements team. SS sent a reminder email again on 12 August. It is likely that the current road resurfacing will have caused delays. We are anxious for the school zone warning signs to be in place for the start of the school year in September but this is unlikely to happen.

### H. Community Speed Watch fund (SS)

SS gave a brief overview, having previously shared information with the group. The deadline for bids is 31.08 and the PC supports our bid which is also supported by the police, Highways and the Borough Council.

### I. CSW social media and email address (SS)

SS helped by Alan McDonald and AM has set up a CSW Facebook page. BT alerted the team that the neighbourhood police team can't access Facebook but can access Twitter. HH offered to support SS in setting up a Twitter account.

Action: HH

/ SS

### J. Junction 10 - updates (everyone)

It was reported that residents close to the planned roads are distressed and some compulsory purchases are underway. Concern was expressed at the implications for yet further traffic using the road through the villages.

## 3. Overview of local police activity regarding speed reduction (GW)

Our monitoring sessions have confirmed that there are problems with speeding in Tredington and Stoke Orchard. Consequently, the police van has visited Stoke Road on 13 occasions this year with 146 speeding motorists processed. The Camera team has also visited with hand-held enforcement at Stoke Rd, Tredington on 9 occasions and 88 offenders have been processed. They have also visited Stoke Orchard on 6 occasions with 19 offenders processed.

BT reported that the police have been trained on the use of new speed guns that automatically transfer data.

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4. CSW community actions and potential police support - agreed actions and responsibilities going forward (TBC)

BT explained that some temporary police staffing arrangements are in place. He will be our link contact during this time.

BT will pick up activating the agreement to send a joint CSW/police letter to targeted local businesses seeking their active support to urge their employees not to speed through the villages. SS will draft a letter and liaise with BT who will arrange police sign off.

*Action: SS and BT*

GW explained how we agree dates for speed monitoring sessions. BT requested that Graham alert him to agreed dates and times, he will try to arrange joining the team.

*Action: GW/BT*

### 5. AOB

Encouraging people to join the CSWT via a recruitment drive on the village Facebook page has been successful – thanks to NB for initial post on FB

*Thanks to VW for recruiting neighbour Rob Gordon – met with SS and signed up on 17.08*

Items for the consideration of the Parish Council:

- PC match-funded bids.
- Installation of street lights near Church
- Hedge clearing opp Waterloo farm and Ashleigh to tidy visual appearance near village gates
- CSW budget