



STOKE ORCHARD AND TREDINGTON PARISH COUNCIL MEETING

Minutes of Stoke Orchard and Tredington Parish Council Meeting held 1st November 2022 at Stoke Orchard Community Centre

Present: R Chatham (Chairman), T Jukes, A Troughton, A Macdonald, C Cllr A Hegenbarth

Attendees: Clerk/RFO M. Hinde, G Ferguson and S Shorrocks and 2 members of the public

- 01.11.2022.1 The Chairman will formally ask if anyone is intending recording or filming the meeting**
There were no requests to film or record the meeting
- 01.11.2022.2 To receive comments from the public - no decisions will be made on issues raised. Items requiring decisions will be added to the agenda for the next meeting**
No comments from the public.
- 01.11.2022.3 To receive and consider apologies for absence and to confirm the meeting is quorate**
Apologies received from Cllr Gilder and the meeting was declared quorate
- 01.11.2022.4 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)**
There were no declarations of interest
- 01.11.2022.5 To review co-option applications to fill the 2 vacancies and agree actions**
Council **AGREED** to co-opt Graham Ferguson and George Fairbairn
Proposed Cllr Macdonald **Seconded** Cllr Chatham
Graham signed his Acceptance of Office and joined the meeting. As George was not present his Acceptance of office will be signed as a later date.
- 01.11.2022.6 To discuss applying to increase the number of councillors on the council and agree actions**
The Clerk confirmed they had not received a response from Tewkesbury Borough Council and would continue to chase for a response.
- 01.11.2022.7 To confirm and sign the Minutes of the Parish Council Meeting held on 6th September 2022**
Council **APPROVED** minutes from 6th September 2022
- 01.11.2022.8 To receive the Clerk's Report and agree actions**
The Clerk report was received as per **APPENDIX 1**
Councillor Chatham left the room whilst the council discussed the planning application in the Clerks report.
- 01.11.2022.9 To receive a report from the Borough Councillor**
None
- 01.11.2022.10 To receive a report from the County Councillor**
The County Councillor report was received as per **APPENDIX 2**
- 01.11.2022.11 To receive a report from Community Speedwatch**
Susan Shorrocks confirmed the following points:
- Speedwatch has applied to the community speedwatch fund for speed cameras



Stoke Orchard & Tredington Parish Council

but have not heard anything.

- Speedwatch has not been as active as organized sessions have been rained off.
- Village gates are now in place however 2 have lifted out of position. It has been noticed that some have not been cemented in, Susan Shorrocks confirmed that concerns would be raised with the installer.
- Speedwatch are still waiting for Highways to approve the signs to go on the gates.

01.11.2022.13 Finance, documents circulated prior to the meeting

01.11.2022.13a To approve the October 2022 payment list/those paid since last meeting, to note receipts and agree actions

Council **APPROVED** payment list.

01.11.2022.13b To approve the October 2022 bank reconciliation and budget monitoring report

Council **APPROVED** bank reconciliation as per **APPENDIX 3**

01.11.2022.14 To review quote for the Neighbourhood Development Plan and agree actions

Council **AGREED** to meet with Andrea Pellegram and asked the Clerk to request 3 different evenings for meetings.

01.11.2022.15 To review asset register and agree actions

Council **APPROVED** the asset register. The council **AGREED** that they would get quotes to sell the bus as it is an asset costing the council money. Councillor Troughton agreed to arrange a viewing and obtain an offer from a local agent.

01.11.2022.16 To discuss antisocial behaviour in the parish and agree actions

The chairman confirmed that councillors had been in contact with the police and one person had been arrested and released on bail. This person had been issued an exclusion zone ban on areas in the parish which will be reviewed in six months.

The chairman also passed on their thanks to the Community Centre Committee for their hard work on this matter.

01.11.2022.17 To receive update on S106 and agree actions

The chairman informed the council that he had received word that £68,000 had been lost from the S106 fund as a result of a mistake made by the legal team that work for Tewkesbury Borough Council. £47000 remains which is earmarked for the pump track. The council will need to review the quotes for the pump track at the next meeting in order to move the project forward.

01.11.2022.18 To receive an update on traffic, highways, drainage, village gates, speed cameras and speeding in the village and agree actions

The council believed this point had been covered by other items on the agenda.

01.11.2022.19 To receive an update regarding the Public Open Space and agree actions

The chairman advised that Philip Parkinson was working with Bloors to get this through as quickly as possible.

The chairman also confirmed that John Launchbury has offered to give more funds to cover the additional costs incurred on Dean Brook.

01.11.2022.20 To receive an update regarding M5 Junctions 9 and 10 and agree actions

The council raised concerns in what they could achieve by raising problems with the junction. Cllr Macdonald proposed that the council did request a meeting with the junction 10 team as if the council did not raise their points they could not complain later. Cllr Chatham advised that he believes the junction 10 team need to understand the volume of traffic travelling through the village.

The Council **AGREED** that Cllr Chatham would set up a meeting between the parish council and the junction 10 team.

01.11.2022.21 To receive an update regarding Neighbourhood Watch and agree actions



Stoke Orchard & Tredington Parish Council

Cllr Macdonald advised that the community centre manager had agreed to temporarily take over the neighbourhood watch until a permanent replacement could be found.

01.11.2022.22 To receive an update regarding planning/enforcement ref. Planning Application

01.11.2022.22a Planning Consultation – 21/0015/TWMAJW –Wingmoor Farm

The council had NO OBJECTION to this application

01.11.2022.23 To note agenda items for the next Parish Council Meeting

Coronation Committee

Pump Track Quotes

Selling Bus

Extra Councilors

Finance Committee

Budget

01.11.2022.24 Date of next Parish Council Meeting: 6th December 2022

Meeting Close – 20:48

S Shorrocks and A Hegenbath arrived at 19:10 and left the meeting at 19:18



APPENDIX 1

Clerks Report 1st November 2022

VAT – VAT Refund of £16830.84 received and address with HMRC changed to the Community Centre

Village Gates – Contribution of £8335 received from GCC

Antisocial Behaviour – Attended a zoom meeting on Antisocial behaviour.

SOHL Start up Fund – Balance of £2019.83 has now been transferred

Planning – The council has received the following response to the questions asked on planning application 22/00791/PIP – Land Off Bozard Lane, Tredington Stoke Orchard

It appears that neither a public site notice, nor neighbour notification letters have been sent out on this application. The application is still live and I will ensure that one is posted by the end of this week. The notice will have a consultation period of 21 days from the date of it being posted on site.

The PCC (Parochial Church Council) are not a statutory consultee that the Council would consult, they would be notified via the public consultation process (Site Notices). However, given the proximity of the application site to the Church I can confirm that the Council's Conservation Officer and Historic England have both been consulted, we are currently awaiting their responses.

A PIP (Permission in Principle) is an application suitable for developments of between 1 and 9 dwellings, total development of under 1,000 square metres and a site of under 1 hectare. The application is split into two parts 1) the initial Permission in Principle application and; 2) a technical details consent application (very similar to a full application). Following a valid application, a decision on whether to grant permission in principle to a site must be made in accordance with relevant policies in the development plan, unless there are material considerations, such as those in the National Planning Policy Framework and national guidance which indicate otherwise. The scope of matters which can be considered within the initial Permission in Principle is limited to:

- location of the site
- the type of land use proposed
- the amount of development.

Issues relevant to these 'in principle' matters should be considered at stage 1 (the permission in principle stage).

All other matters should be considered at stage 2 (the technical details consent stage).

The public consultation process is essentially the same as full or outline applications, 21 days are given for members of the public to provide any comments.



Stoke Orchard & Tredington Parish Council

APPENDIX 2

New safety barrier:

I have apportioned £10k of my Highways Local funding to pay for a new safety rail for the pavement heading into the village which should be completed within the next month.

Pothole repairs

Have raised issues on the above about the road conditions of Mill, Archers, and Swan Lane to get them repaired ahead of winter.

Cleeve Common Defibrillator

I have supported a bid using my community fund for a defibrillator to be put on Cleeve Hill.

Church Street

Due to the potential impact the closer of the road in the mid December for two weeks would have had on local businesses, the resurfacing of Church Road has been pushed back to Q3 2023.



Stoke Orchard & Tredington Parish Council

APPENDIX 3

Stoke Orchard and Tredington Financial Report for 1st November

Payment

Payee	Receipts	Paid	To be Paid From Current Account	To be Paid From Bus Account	Total
Tewkesbury Borough Council Precept	13380				
HMRC VAT REFUND	16830.84				
Glos CC Village Gates	8335				
HMRC			157.86		157.86
ABEC			135		135
POCKITT			50	75	125
CLERK EXPENSES			6.3		6.3
PKF LITTLEJOHN			480		480
SECURITY 1			166.2		166.2
TYPECRAFT			105	60	165
F.M.T&J JUCKES			1440		1440
CLERK SALARY			1421.28		1421.28
PATA			23.85		23.85
ROWETT INSURANCE			105.67		105.67
CLEEVE GARDEN MACHINERY			48		48
JACS			10235.12		10235.12
TRANSFER TO RESERVES			7500		7500
SOHL STARTUP BALANCE			2019.83		2019.83
GLENEARN PLANT HIRE			3384		3384
BUS INVOICE				285.6	285.6
Total Payments	38545.84	27278.11	135	285.6	4274.16

Bank Reconciliation

Lloyds Bank Current Account

Balance Bt Fwd	7477.82
Less payments since last meeting	27278.11
Less May. Payment List above	135
Plus Receipts Above	38545.84
Closing Cash Balance	18610.55
Plus payments still to be paid	135
Closing Cash Balance 01.09.22	18745.55

Lloyds Bank Bus Account

Balance bt fwd	7252.66
Plus Receipts	10000
Less September Payment List	505
Less Payment List Above	285.6
Closing Cash Balance	16462.06
Plus payments still to be made	285.6
Closing Cash Balance 01.09.22	16747.66

Lloyds Community Fund

Balance bt fwd	40424.71
Interest Received	3.44
Transfer Received	7500
Closing Cash Balance 01.09.22	47928.15



Stoke Orchard & Tredington Parish Council