



STOKE ORCHARD & TREDINGTON PARISH COUNCIL

www.stokeorchardandtredington.org.uk

**Public Notice is given of
The Annual Meeting of Stoke Orchard and Tredington Parish Council
To be held at 7.00pm on Tuesday 16 May 2023
At Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard. GL52 7SB for the
transaction of business on the following agenda**

Members of the public and press are invited and encouraged to attend the meeting

To all members of the Parish Council:

You are summoned to attend the Annual Meeting of the Stoke Orchard and Tredington Parish Council to be held at **7.00pm on Tuesday 16 May 2023** at **Stoke Orchard Community Centre** for the transaction of business on the following agenda

Signed

Jules Owen FSLCC (FdCG)

Interim Parish Clerk and Responsible Financial Officer

Stoke Orchard and Tredington Parish Council

Email: clerk@sotpc.co.uk

3 May 2023

ANNUAL MEETING OF STOKE ORCHARD & TREDINGTON PARISH COUNCIL AGENDA

- 16.5.23.1** To elect Chairman and Vice Chairman, including signing Acceptance of Office forms
- 16.5.23.2** The Chairman will formally ask if anyone is intending recording or filming the meeting
- 16.5.23.3** To Co-Opt two members following the uncontested Election on 4 May 2023 including signing Acceptance of Office forms
- 16.5.23.4** To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)
- 16.5.23.5** To receive and approve apologies for absence
- 16.5.23.6** To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- 16.5.23.7** To confirm and sign the Minutes of the Parish Council Meetings held on 4 April 2023
- 16.5.23.8** To receive the Clerk's Report
- 16.5.23.9** To receive a report from the Borough Councillor
- 16.5.23.10** To receive a report from the County Councillor
- 16.5.23.11** To consider adopting the General Power of Competence as set out in the Localism Act 2011 and agree actions

- 16.5.23.12 Finance, all documents circulated prior to the meeting**
- a) To approve payment May 2023 Payment List/those paid since last meeting, to note receipts and agree actions
 - b) To review bank signatories
 - c) To consider insurance renewal quotations in respect of all insured risks and agree actions
 - d) To consider Public Open Space accounts and agree actions
- 16.5.23.13 To receive update on Parish Council procedures and resolve to agree actions**
- a) To adopt the new Code of Conduct as per recommendation from Tewkesbury Borough Council with immediate effect
 - b) To review subscriptions to other bodies
 - c) To approve Parish Council Meeting Dates for 2023/24
 - d) To review delegation arrangements to the Clerk, committees and sub committee
 - e) To review terms of reference for committees
 - f) To agree appointment of councillors to existing committees
- 16.5.23.14 To review the following documents and agree actions:**
- a) Standing Orders
 - b) Financial Regulations
 - c) Complaints Procedure
 - d) Data Protection Policy
 - e) Asset Register
- 16.5.23.15 Planning - to consider and agree response to the following Planning Consultation:**
 Planning Application No. 22/00812/FUL, Orchard Cottage, Banady Lane, Stoke Orchard
 Link:
[22/00812/FUL | Erection of pergola to front garden of property | Orchard Cottage Banady Lane Stoke Orchard Cheltenham Gloucestershire GL52 7SJ \(tewkesbury.gov.uk\)](https://www.tewkesbury.gov.uk/22/00812/FUL|Erection%20of%20pergola%20to%20front%20garden%20of%20property%20|%20Orchard%20Cottage%20Banady%20Lane%20Stoke%20Orchard%20Cheltenham%20Gloucestershire%20GL52%207SJ)
 Response to be submitted by 17 May 2023
- 16.5.23.16** To receive an update with regard to Public Open Space including consider maintenance quotes and agree actions
- 16.5.23.17** To receive update on Community Health and Wellbeing Grant application and agree actions
- 16.5.23.18** To receive an update on the pump track including consider quotations and agree actions
- 16.5.23.19** To receive an update with regard to the Business Rates for the Community Centre and agree actions
- 16.5.23.20** To consider quotes for lining carpark and agree actions
- 16.5.23.21** To receive an update on highways matters and agree actions
- 16.5.23.22** To note agenda items for the next full Parish Council meeting
- 16.5.23.23** Date of next meeting

Please be aware this meeting may be filmed or recorded