



STOKE ORCHARD & TREDINGTON PARISH COUNCIL

www.stokeorchardandtredington.org.uk

**Public Notice is given of Stoke Orchard and Tredington Parish Council Meeting
To be held at 7.00pm on Tuesday 13 June 2023
At Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard. GL52 7SB
for the transaction of business on the following agenda**

Members of the public and press are invited and encouraged to attend the meeting

To all members of the Parish Council:

You are summoned to attend the Stoke Orchard and Tredington Parish Council Meeting to be held at **7.00pm** on **Tuesday 13 June 2023** at **Stoke Orchard Community Centre** for the transaction of business on the following agenda

Signed

Jules Owen FSLCC (FdCG)

Interim Parish Clerk and Responsible Financial Officer
Stoke Orchard and Tredington Parish Council
Email: clerk@sotpc.co.uk
6 June 2023

AGENDA

- 13.6.23.1** The Chairman will formally ask if anyone is intending recording or filming the meeting
- 13.6.23.2** To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)
- 13.6.23.3** To receive and approve apologies for absence
- 13.6.23.4** To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- 13.6.23.5** To confirm and sign the Minutes of the Annual Meeting of the Parish Council held on 16 May 2023
- 13.6.23.6** To receive the Clerk's Report
- 13.6.23.7** To receive details of decisions made under delegated authority since the last meeting on 16 May 2023
- 13.6.23.8** To receive a report from the Borough Councillor
- 13.6.23.9** To receive a report from the County Councillor
- 13.6.23.10** **Finance, all documents circulated prior to the meeting**
 - a) To approve June 2023 Payment List/those paid since last meeting, to note receipts and agree actions
 - b) To approve updated asset register
 - c) To approve the annual accounts and bank reconciliation for Year End 31 March 2023
 - d) To receive Internal Auditors Report
 - e) To approve the Annual Governance Statement 2022-23 (AGAR Section 1) for external auditors, PKF Littlejohn

- f) To approve the Accounting Statement 2022-23 (AGAR Section 2) for external auditors, PKF Littlejohn
- g) To agree dates for Exercise of Public Rights to Inspect the Draft Accounts
- h) To approve monthly payment of Clerk's salary throughout the year based on regular core hours, any extra hours to be authorized at the following meeting and paid in arrears
- i) To consider investment of Public Open Space funds and agree actions

13.6.23.11 Planning - to consider and agree response to the following Planning Consultation:

- a) Planning Application No. 23/00241/FUL- Erection of a single storey side extension. Location: Long Meadow, Stoke Road, Stoke Orchard

Note: revised plans submitted on 2 June 2023

Link: [23/00241/FUL | Erection of a single storey side extension. | Long Meadow Stoke Road Stoke Orchard Cheltenham Gloucestershire GL52 7RY \(tewkesbury.gov.uk\)](https://www.tewkesbury.gov.uk/23/00241/FUL)

- b) Planning Application No. 23/00343/FUL – Single storey rear extension. Location Godwyn, Dean Lane, Stoke Orchard

Link: [23/00343/FUL | single storey rear extension | Godwyn Dean Lane Stoke Orchard Cheltenham Gloucestershire GL52 7RX \(tewkesbury.gov.uk\)](https://www.tewkesbury.gov.uk/23/00343/FUL)

- 13.6.23.12** To receive an update from the Public Open Space Sub-committee and agree actions
- 13.6.23.13** To receive an update from the Community Speedwatch Sub-committee and agree actions
- 13.6.23.14** To receive an update from Stoke Orchard Community Hub and agree actions
- 13.6.23.15** To consider request from Tewkesbury Borough Council to add the Stoke Orchard Community Centre to the list of Emergency Rest Centres and agree actions
- 13.6.23.16** To considers SWARCO warranty which covers the vehicle activated sign and agree actions
- 13.6.23.17** To receive an update on the legal agreement between the Hub and the Council and agree actions
- 13.6.23.18** To receive an update on highways and drainage matters and agree actions
- 13.6.23.19** To consider drainage of the aerodrome and agree actions
- 13.6.23.20** To note agenda items for the next full Parish Council meeting
- 13.6.23.21** Date of next meeting

Please be aware this meeting may be filmed or recorded