



STOKE ORCHARD & TREDINGTON PARISH COUNCIL

www.stokeorchardandtredington.org.uk

**Public Notice is given of Stoke Orchard and Tredington Parish Council Meeting
To be held at 7.00pm on Tuesday 5 September 2023
At Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard. GL52 7SB
for the transaction of business on the following agenda**

Members of the public and press are invited and encouraged to attend the meeting

To all members of the Parish Council:

You are summoned to attend the Stoke Orchard and Tredington Parish Council Meeting to be held at **7.00pm** on **Tuesday 5 September 2023** at **Stoke Orchard Community Centre** for the transaction of business on the following agenda

Signed

Jules Owen FSLCC (FdCG)

Interim Parish Clerk and Responsible Financial Officer

Stoke Orchard and Tredington Parish Council

Email: clerk@sotpc.co.uk

30 August 2023

AGENDA

- 5.9.23.1** The Chairman will formally ask if anyone is intending recording or filming the meeting
- 5.9.23.2** To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)
- 5.9.23.3** To receive and approve apologies for absence
- 5.9.23.4** To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- 5.9.23.5** To confirm and sign the Minutes of the Parish Council Meeting held on 11 July 2023 and Extraordinary Parish Council Meeting held on 3 August 2023
- 5.9.23.6** To receive the Clerk's Report
- 5.9.23.7** To receive details of decisions made under delegated authority since the last meeting on 11 July 2023
- 5.9.23.8** To receive a report from the Borough Councillor
- 5.9.23.9** To receive a report from the County Councillor

- 5.9.23.10 Finance, all documents circulated prior to the meeting**
- a) To approve September 2023 Payment List/those paid since last meeting, to note receipts and agree actions
 - b) To receive and approve the Bank Reconciliation and Budget Monitoring Report
 - c) To receive an update on the Enovert Grant and agree actions
 - d) To receive the External Audit Report from PFK Littlejohn and agree actions
 - e) To receive an update on the Action List in relation to the Internal Audit Report and agree actions
 - f) To receive an update on the investment of Public Open Space funds
 - g) To note the pension re-declaration to the Pensions Regulator has been completed by PATA on behalf of the Council
- 5.9.23.11** To consider quotation from Security 1 Limited to complete maintenance work on the Community Centre at a cost of £560.00 plus VAT and agree actions
- 5.9.23.12** To consider renewal of ABEC Annual Maintenance Contract, also to consider three year term renewal and agree actions
- 5.9.23.13** To receive an update from the Community Speedwatch Sub-committee and agree actions
- 5.9.23.14** To receive an update on the Business Rates for the Community Centre and agree actions
- 5.9.23.15** To receive the Annual Playground and MUGA Safety Report (Register of Play Inspectors International) and agree actions
- 5.9.23.16** To receive an update from Stoke Orchard Community Hub Limited and agree actions
- 5.9.23.17** To receive an update on the proposed pump track and agree actions
- 5.9.23.18** To receive an update regarding the Land by the Chapel and agree actions
- 5.9.23.19** To receive an update on a legal agreement between the Hub Limited and the Parish Council and agree actions
- 5.9.23.20** To receive an update on highways and drainage matters and agree actions
- 5.9.23.21** To consider refurbishment of the Stoke Orchard Notice Board and agree actions
- 5.9.23.22** To consider drainage of the aerodrome and agree actions
- 5.9.23.23** To note agenda items for the next full Parish Council meeting
- 5.9.23.24** Date of next meeting

End of Agenda

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, faith, marital status and disability); Crime and Disorder (Section 17); Health and Safety; and Human Rights.

Please note this meeting may be recorded