

STOKE ORCHARD & TREDINGTON PARISH COUNCIL

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Draft Minutes of the Stoke Orchard and Tredington Parish Council Meeting held on 14 November 2023 at Stoke Orchard Community Centre

Present: Cllrs. A. Macdonald - Chairman, G. Fairbairn, G. Ferguson, T. Jukes and S. Shorrock

Attendants: 1 member of the public

Minute Reference	Details	Action
14.11.23.1	The Chairman will formally ask if anyone is intending recording or filming the meeting There were no requests.	
14.11.23.2	To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)A Non received.	
14.11.23.3	To receive and approve apologies for absence. Apologies were received from, J. Guilder, A. Troughton and the Clerk.	
14.11.23.4	To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations) None received.	
14.11.23.5	To confirm and sign the Minutes of the Parish Council Meeting held on 5 September 2023 and Extraordinary Parish Council Meeting held on 13 September 2023 The minutes of both meetings which had been circulated prior to the meeting, were agreed and signed by the Chairman.	
14.11.23.6	To receive the Clerk's Report The Clerk's Report was received as follows: Battery storage for Solar Panels	

	<p>Insurance company required a fire risk assessment which the fire brigade could provide - installers of solar panel battery storage was unable to assist with a fire risk.</p> <p>Defibrillator Training Defibrillator Training at the Stoke Orchard Community Centre Manager was being investigated.</p> <p>Dog Bin A covered dog bin had been ordered from Tewkesbury Borough Council for Swan Lane.</p> <p>New Policies Draft Investment Policy and Draft Reserve Policy were being prepared.</p> <p>Internal Audit Report Action List in relation to the Internal Audit Report had been prepared and was being addressed.</p> <p>Annual Playground and MUGA Safety Report (Register of Play Inspectors International) Report Identified a few items that required attention and Council was undertaking the work.</p> <p>MUGA Some maintenance required following the Safety Report had been completed by the Council and it was sourcing a storage unit.</p> <p>Legal agreement between Hub and the Parish Council Clerk had taken advice from Dorset Association of Town and Parish Councils who had spoken to some local councils in the same situation and most seemed to have leases in place. NALC advised on steering clear of lite touch agreements on the basis that they had a habit of causing issues in the future.</p> <p>Barriers remaining at the Swillgate in Tredington Council contacting Highways Manager to progress.</p> <p>The Pennycress Estate Community Garden The first phase had been completed and was looking great.</p>	<p>HM was arranging with St. Johns</p> <p>Deferred to next meeting</p> <p>Deferred to next meeting</p> <p>PC to review and action any outstanding repairs at next meeting</p> <p>As above</p> <p>Deferred to next meeting</p> <p>PC to sort alternative plan of action to get the bridge repaired, e.g. Environment Agency</p>
14.11.23.7	<p>To receive details of decisions made under delegated authority since the last meeting on 5 September 2023</p> <p>Mower Insurance Renewal for mower insurance was due and Zurich agreed for it to be added to the Council Policy at no extra cost, until renewal of the policy was due.</p> <p>Pump Track Planning Application</p>	

	It had been submitted to Tewkesbury Borough Council and fee of £234.00 paid. A Noise Assessment was required and quotes were duly sought.	
14.11.23.8	To receive a report from the Borough Councillor None received.	
14.11.23.9	To receive a report from the County Councillor None received.	Clerk to write to County Councillor and the Chair of Gloucestershire County Council ref. lack of attendance
14.11.23.10	Finance, all documents circulated prior to the meeting	
14.11.23.10a	To approve November 2023 Payment List/those paid since last meeting, to note receipts and agree actions The November 2023 payment list and payments made since the last meeting, a total of £240,195.46 were approved – see Appendix 1 The following payments were also approved: Richard Chatham Planning Portal map: £31.20 Receipts: Enovert Grant: £21,114.00 Tewkesbury Borough Council – Balance of precept: £14,525.00 Total £35639.00	
14.11.23.10b	To ratify ex gratia payment to the Clerk of £350.00 Agreed	
14.11.23.11	Planning - to consider and agree response to the following planning application: <u>Application No. 23/00755/FUL Full planning application for the erection of 136 dwellings and associated vehicular access, public open space, landscaping and other infrastructure. The proposed development also involves the demolition of the existing property known as Roseleigh along with associated outbuildings and the agricultural building located to the north of Banady Lane Roseleigh Stoke Road Stoke Orchard Cheltenham Gloucestershire GL52 7RU (tewkesbury.gov.uk)</u> COUNCIL AGREED response to above planning application to be submitted to Tewkesbury Borough Council.	
14.11.23.12	To receive an update from the Community Speedwatch Sub-committee and agree actions Cllr.Shorrock apologised for no update due to her being so busy with the Roseleigh planning application.	SS to provide update at next meeting

14.11.23.13	To receive an update on the Business Rates for the Community Centre and agree actions Cllr. Troughton was not present.	AT to provide update at next meeting
14.11.23.14	To receive an update from Stoke Orchard Community Hub Limited and agree actions Report received.	
14.11.23.15	To receive an update on the proposed pump track and agree actions Report received.	
14.11.23.16	To receive an update regarding the Land by the Chapel and agree actions Report received.	
14.11.23.17	To receive update on the legal situation in relation to Manor Farm proposed development and agree actions Report received confirmed solicitors were progressing the matter.	
14.11.23.18	To receive an update on highways and drainage matters and agree actions. Cllr. Shorrock gave update to M5 Junction 10 matter and reported a lack of cohesion in relation to the proposed development and GCC.	
14.11.23.19	To consider refurbishment of the Stoke Orchard Notice Board and agree actions Cllr. Macdonald had received a quote which he would circulate to members for approval.	AM to share with PC for approval
14.11.23.20	To note agenda items for the next full Parish Council meeting <ul style="list-style-type: none"> • Agree roles and responsibilities • Legal agreement for Stoke Orchard Hub Limited • Parish maintenance of playground, MUGA and other public areas • Plan of action for the bridge at Treddington 	
14.11.23.21	Date of next meeting: 5 December 2023	

The Chairman closed the meeting at 19:45

Signed: Date:

The Chairman

The draft Minutes will be approved at the next Parish Council Meeting

P.T.O. for Appendix 1 - Financial Report

Payments since last meeting on 5.9.23		
Date	Details	Amount
07//09/2023	PKF Littlejohn	378.00
07//09/2023	ABEC	405.00
07//09/2023	R. Chatham Inv. May 23	50.00
07//09/2023	SO Community Centre Inv. 304	604.10
15/09/2023	Hands On Electrical	25336.80
15/09/2023	September 2023 Salaries	1469.65
15/09/2023	PATA	61.30
15/09/2023	Jadee Living	395.88
15/09/2023	Scribe Inv. 4132	345.60
15/09/2023	Typecraft Inv. 106887	33.60
18/09/2023	Hampshire Trust	5000.00
18/09/2023	Hampshire Trust	120000.00
27/09/2023	Security 1 Ltd. Inv. 32	342.00
05/10/2023	Walford Timber Ltd.	247.75
05/10/2023	Pockit pre-payment card	75.00
11/10/2023	Typecraft Inv. 107328	60.00
11/10/2023	R. Chatham Inv. Sep. 23	50.00
11/10/2023	Macdonald Trad. Cobblers	65.07
11/10/2023	Cleeve Garden Services Inv. 2457	612.00
11/10/2023	Cleeve Garden Services Inv. 2388	1164.00
13/10/2023	CCLA deposit	5000.00
13/10/2023	CCLA deposit	75000.00
18/10/2023	October 2023 salaries	1482.01
23/10/2023	Frank Smith & Co.	500.00
31/10/2023	G B Sports	462.66
01/11/2023	Screwfix Inv. 1023A14660327944	29.99
01/11/2023	Screwfix Inv. 1023A14514228415	24.98
01/11/2023	Safety Centre Inv. 1000067426	47.99
01/11/2023	Screwfix Inv. 1023A14345213257	12.98
01/11/2023	SO Community Centre Inv. 326	502.10
01/11/2023	Typecraft Inv. 107857	60.00
01/11/2023	Typecraft Inv. 107922	18.00
06/11/2023	TBC Planning fee	234.00
06/11/2023	Pockit pre-payment card	75.00
		240145.46
Paymens to be authorised on 14.11.23		
08/11/2023	R. Chatham, Nov. 23 newsletter	50.00
		50.00
Receipts since last meeting on 5.9.23		
12//09/2023	Enovert grant	21114.00
11/10/2023	TBC - balance of precept	14525.00
		35639.00