



**STOKE ORCHARD & TREDINGTON PARISH COUNCIL**

[www.stokeorchardandtredington.org.uk](http://www.stokeorchardandtredington.org.uk)

**Public Notice is given of a Meeting of Stoke Orchard and Tredington Parish Council  
To be held at 7.00pm on Tuesday 6 February 2024  
At Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard. GL52 7SB  
for the transaction of business on the following agenda**

**Members of the public and press are invited and encouraged to attend the meeting**

**To all members of the Parish Council:**

You are hereby summoned to attend an Extraordinary Meeting of Stoke Orchard and Tredington Parish Council to be held at **7.00pm on Tuesday 6 February** at **Stoke Orchard Community Centre** for the transaction of business on the following agenda.

Signed

*Michelle Hinde*

**Michelle Hinde**

Parish Clerk and Responsible Financial Officer  
Stoke Orchard and Tredington Parish Council  
Email: [clerk@sotpc.co.uk](mailto:clerk@sotpc.co.uk)  
31 January 2024

**AGENDA**

- 06.02.24.1** The Chairman will formally ask if anyone is intending recording or filming the meeting
- 06.02.24.2** To receive comments from the public on agenda items below - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)
- 06.02.24.3** To receive and consider apologies for absence
- 06.02.24.4** To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- 06.02.24.5** To consider dispensation request from Councillor Macdonald regarding SOHL committee and agree actions
- 06.02.24.6** To confirm and sign the Minutes of the Parish Council Meeting held on 5 December 2023 and Extraordinary Meeting held 23<sup>rd</sup> January 2024
- 06.02.24.7** To receive clerks report
- 06.02.24.8** To receive details of decisions made under delegated authority since the last meeting on 5 December 2023
- 06.02.24.9** To receive a report from the Borough Councillor
- 06.02.24.10** To receive a report from the County Councillor
- 06.02.24.11** **Finance, all documents circulated prior to the meeting**
  - a) To approve February 2024 Payment List/those paid since last meeting, to note receipts and agree actions

<b>January 2024 Payment List</b>	
Stoke Order Community Centre	£444.19
Clerk Mileage	£18.90

- b) To receive and approve the Bank Reconciliation
  - c) To receive and approve budget monitoring report
  - d) To review direct debits
- 06.02.24.12** To appoint an internal auditor
- 06.02.24.13** To consider adoption of an Expenses Policy
- 06.02.24.14** To consider adoption of a Reserves Policy
- 06.02.24.15** To review Standing Orders and adopt amendments
- 06.02.24.16** To identify Ear Marked reserves and agree actions
- 06.02.24.17** To review Councils Committees and Working Groups and agree actions
- 06.02.24.18** To receive an update from the Community Speedwatch Sub-committee and agree actions
- 06.02.24.19** To receive an update on the Business Rates for the Community Centre and agree actions
- 06.02.24.20** To receive an update from Stoke Orchard Community Hub Limited and agree actions
- 06.02.24.21** To receive an update on the proposed pump track and agree actions
- 06.02.24.22** To receive an update regarding the land by the Chapel and agree actions
- 06.02.24.23** To receive an update with regard to Tredington Bridge and agree actions
- 06.02.24.24** To receive an update in relation to playground, MUGA and other public areas
- 06.02.24.25** To receive an update on M5 Junction 10 and agree actions
- 06.02.24.26** To receive an update with regard to a legal agreement between the Parish Council and Stoke Orchard Hub Limited and agree actions
- 06.02.24.27** To receive an update on highways and drainage matters and agree actions
- 06.02.24.28** To consider refurbishment of the Stoke Orchard Notice Board and agree actions
- 06.02.24.29** To confirm details of Clerk contract and outgoing Interim Clerk after return to work
- 06.02.24.30** To note agenda items for the next full Parish Council meeting

Date of next meeting – 2 April 2024

#### **End of Agenda**

Please note this meeting may be recorded

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, faith, marital status and disability); Crime and Disorder (Section 17); Health and Safety; and Human Right.*