



Minutes of the Stoke Orchard and Tredington Parish Council Extraordinary Meeting held on 3 April 2024 at Stoke Orchard Community Centre

Present: Cllrs. A. Macdonald - Chairman, J Gilder, G Ferguson, S Shorrocks, A Troughton, H McInnes arrived 19:17

Attendants: Clerk, M. Hinde, 2 member of the public.

- | | | ACTIONS |
|-------------------|--|----------------|
| 03.04.24.1 | The Chairman will formally ask if anyone is intending recording or filming the meeting
None received. | |
| 03.04.24.2 | To receive comments from the public – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)
Flood Warden advised that he had attended a meeting 2 weeks ago and had been advised that there was a fund of £9000 which could be used to help with flooding such as cleaning the brook. Cllr. Macdonald confirmed that he had made further enquiries on the fund by talking to Alistair Low who advised the £9000 was to be split between all parishes. | |
| 03.04.24.3 | To receive and approve apologies for absence
Apologies received from G Fairbairn and T Jukes, | |
| 03.04.24.4 | To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
Cllr Troughton declared an interest in planning applications 24/00152/CLE and 24/00061/CLE | |
| 03.04.24.5 | To consider dispensation request from Councillor Macdonald regarding SOHL committee and agree actions | |

This item should have been removed from the agenda as dispensation was granted in the last meeting.

03.04.24.6 To confirm and sign the Minutes of the Parish Council Meeting held on 6 February 2024

Council **APPROVED** minutes from the meeting held on 6th February 2024
Proposed Cllr Shorrocks
Seconded Cllr Ferguson

03.04.24.7 To receive clerks report

The clerks report was received as per **APPENDIX 1**

03.04.24.8 To receive details of decisions made under delegated authority since the last meeting on 6 February 2024

It was **AGREED** that framing would be placed around the two air conditioning units outside the shop at the cost of £150 to make and install

Mower servicing was **AGREED** at £150 + VAT and parts for the ride on mower, £40 for the service kit and £15+VAT for the push along mower.

03.04.24.9 To receive a report from the Borough Councillor

Council received a report as per **APPENDIX 2**

03.04.24.10 To receive a report from the County Councillor

None received

03.04.24.11 Finance, all documents circulated prior to the meeting

a) To approve April 2024 Payment List/those paid since last meeting, to note receipts and agree actions

Council **APPROVED** payment list totaling £959.99

b) To receive and approve the Bank Reconciliation

Council **APPROVED** bank reconciliation as per **APPENDIX 3**

c) To receive and approve budget monitoring report

Council **APPROVED** budget monitoring as per **APPENDIX 4**

d) To discuss 2024/25 Budget for public open space

It was agreed that this would be deferred to the next meeting

03.04.24.12 To discuss or confirm councils response to the following planning applications made since the last meeting and agree actions:

03.04.24.12a Planning Consultation – 23/00766/CLE – 6 Tredington Park Tredington Tewkesbury Gloucestershire

The council had **NO OBJECTION** to this application

03.04.24.12b Planning Consultation – 24/00129/PIP – Land Off Bozard Land Tredington Cheltenham Gloucestershire

The council **OBJECTED** to this application

03.04.24.12c

**Planning Consultation – 24/00152/CLE – Tredington House Tredington
Tewkesbury Gloucestershire**

24/00152/CLE and 24/00061/CLE were discussed together

03.04.24.12d

**Planning Consultation – 24/00061/CLE – Tredington House Tredington
Tewkesbury Gloucestershire**

Cllr Troughton left the room 19:03 and returned at 19:05

Council agreed the following response to both applications
24/00152/CLE and 24/00061/CLE

The parish council received notice of these applications, both of which were objected to by a local resident on 21 March. Whilst much of the content of the objections lie outside the remit of the council in considering the applications, it is alleged there may be environmental health issues related to the actual sitings of the caravans. The Parish Council therefore trusts that this will be appropriately assessed by Tewkesbury Borough Council.

03.04.24.13 To discuss the flooding of Archers Lane and whether to ask the county council to carry out a proper survey

The council **AGREED** to ask Alistair Low to carry out a proper survey on the flooding of Archers Lane.

Council also **AGREED** to submit an official query to Severn Trent about sewage smell coming from the pumping station cc Alistair Low and environment agency

Clerk to ask A Low to carry out a survey on flooding of Archers Lane.

A Macdonald to supply clerk with What3words on location

S Shorrock query to Severn Trent about sewage smell

03.04.24.14 To receive an update on the Business Rates for the Community Centre and agree actions

Cllr Troughton advised he had emailed Tewkesbury Borough Council with the information they wanted on 6th March and had chased for a response on 14th March but had received nothing.

03.04.24.15 To discuss the monthly newsletter and agree actions

The council thanked Richard Chatham for all his hardwork and dedication to the newsletter over the past 6 years.

Council **AGREED** that now Richard had retired Typecraft would put the newsletter together for an extra £30 a month.

03.04.24.16	To discuss the Parish Council Facebook page and agree contents and administrators	Clerk to set up communications policy.
	The council AGREED that the Clerk would be the administrator of the Facebook page with the Chairman also have administrative access.	Clerk to add Facebook page to bottom of agenda
	Council AGREED that the Facebook page should only contain useful information to residents of the parish. Planning applications should be added to the Facebook page if they effect the wider population of the village.	
	It was also AGREED that the agenda for parish council meetings would be added to the Facebook page.	
03.04.24.17	To review Councils Committees and Working Groups and agree actions Defer to next meeting when more councillors are present	Clerk to setup terms of reference for each sub committee
	Speedwatch – Council AGREED that S Shorrock would chair the committee and Cllr Fairbairn would be removed	Clerk to update committees on website
	Public open space – Council AGREED Cllr. Ferguson would be chair	
	Finance – Council AGREED that Cllr. Ferguson would be added to this committee	
	Planning – Council AGREED Cllr. Ferguson would be removed and Cllr Shorrock would be added on	
	Staffing – Council AGREED that Cllr Shorrock would be the chair of the staffing committee	
	Maintenance – Council AGREED Cllr Ferguson would be added to the maintenance committee	
03.04.24.18	To receive an update on the proposed pump track and agree actions	
	Cllr Macdonald confirmed that on 8 th March the Planning Officer came back with questions from the Ecologist about the newts and proximity of water. Cllr Macdonald confirmed he had asked for RAMS which was performed on March 13 th and he is currently awaiting a decision from Tewkesbury Borough Council.	
03.04.24.19	To receive an update regarding the land by the Chapel and agree actions	
	Cllr Macdonald confirmed that last update received was 3 weeks ago. A letter had been received from Mr Duncliffe and all that remained was to finalise legalities and awaiting update from Tewkesbury Borough Council.	

Council **AGREED** To arrange a meeting with Mr Duncliffe to agree an acceptable level to which they will accept the land.

AM – arrange a meeting with Mr Duncliffe to agree an acceptable level to accept the land
SS to follow up on Tredington Bridge

03.04.24.20 To receive an update with regard to Tredington Bridge and agree actions

Cllr Shorrocks confirmed she had contacted Max Kelly to find out who to contact regarding Tredington Bridge.

SS contact Shire Hall for Atkins Report

Cllr Shorrocks also confirmed she has asked for visibility of Atkins report.

03.04.24.21 To receive an update in relation to playground, MUGA and other public areas

Cllr Ferguson confirmed the following:

Zip Line had been tightened.

The swings need matting round the man hole under zip line and swings put down as fall risk is higher.

Fencing at the MUGA needs fixing.

Tennis net to be erected in May once weather has improved.

SS to measure the amount of matting required
GF to look into planning for storage unit. Look at planning application for MUGA.
AT to look into price of storage unit

03.04.24.22 To receive an update on M5 Junction 10 and agree actions

Council **AGREED** to await electronic copies of the plans and will then put together a formal proposal to send back to M5 team

SS to contact about getting electronic copy

03.04.24.23 To receive an update with regard to a legal agreement between the Parish Council and Stoke Orchard Hub Limited and agree actions

Cllrs Troughton and Shorrocks agreed to create a draft agreement. Add to May meeting.

03.04.24.24 To receive an update on highways and drainage matters and agree action

Cllr Macdonald requested this item is removed from the agenda moving forward and replaced with a specific area

Date of Next Meeting – 8th May 2024

Meeting Close: 20:04

APPENDIX 1

Clerk Report 03.04.24

Pockitt Account – Pockitt card has been hacked and I cant access the account. Currently going back and fourth on email to resolve.

Council Email Addresses – It is important for councillors to use their council email address if need help setting it up please let me know.

Gloucestershire Playing Fields Association – Want to know if want to renew membership for a cost of £50

Annual Leave – I will be on annual leave 22-28 April and 13-19 May.

APPENDIX 2

As you may have seen, a potential TBC name change has been initiated by the administration. Consultation is ongoing and there has been no decision yet. A number of suggestions have been put forward to date, include north glos, Severn vale and my personal favourite: county maccountyface.

The Council has made more internal reorganizations with further grades of posts and titles changed. HR has staff shortages due to Maternity leave and staff leaving, so HR will be run from GCC for the next 6 months.

A new customer portal has been launched to provide digital access to council tax/business rates information. This is intended to reduce postal costs. To access this area, residents need to click on the self-service area on the TBC website.

A Garden Communities Charter has been agreed at Full Council. This is not a legal planning document and is unlikely to have much (if any) genuine influence over wider developments outside the designated garden town/community zone. In response to members questions, there was a rather vague response from the Leader of the council about the actual housing numbers involved. Although 4,000 was referenced with the focus on Ashchurch, the Leader was unable to confirm that the numbers would not reach anywhere up to 10,000 when other sites, including the M5 and Tewkesbury Rd corridor were included

TBC are currently reflecting on the flooding responses parishes and residents have provided.

The budget has been set for TBC. Full details can be found on the TBC website under February's Full Council Agenda and papers.

It is disappointing that bids of 200k were rejected for planning resilience and specialist planning support respectively. As you may recall, we had called for - and supported - further investment through audit and scrutiny committees last year.

There is also a technical reduction to the planning budget of 230k - 25% of the total, although, this appears because of an equivalent anticipated increase in planning fees income.

Once again, given the state of planning, it is rather disappointing that this has not been reinvested directly back into the department, but has instead gone into the general budget.

APPENDIX 3

Cash in hand per Bank Statements			
Petty Cash	13/07/2022	0.00	
The Community Bus Stoke Orchar	30/11/2023	0.00	
Stoke Orchard Parish Council Trea	31/03/2024	9,225.85	
Stoke Orchard Parish Council Bus	31/03/2024	53,042.62	
Pockitt Prepayment Card	31/03/2024	111.06	
Redwood 2 Year Bond 80140651	30/11/2023	125,000.00	
Hampshire Trust 236247	30/11/2023	125,000.00	
CCLA	29/02/2024	81,255.20	
			393,634.73

