

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Stoke Orchard and Tredington Parish Council

County area (local councils and parish meetings only): Gloucestershire

Financial year ending 31 March 2024

Prepared by (Name and Role): Michelle Hinde Clerk/RFO

Date: 01/04/2024

| | £ | £ |
|--|---|------------------|
| Balance per bank statements as at 31/3/24: | | |
| Treasurers Account | 03017475 | 9,225.9 |
| Bus Account | 07965106 | 53,042.6 |
| Pockitt Prepayment Card | 59368369 | 111.1 |
| Redwood 2 Year Bond | 80140651 | 125,000.0 |
| Hampshire Trust | 236247 | 125,000.0 |
| CCLA | PS3127383-001 account 7 account 8 | 81,593.8 |
| | | 393,973.4 |
| Petty cash float (if applicable) | | - |
| Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers) | | |
| | item 1 | |
| | item 2 | |
| | item 3 | |
| | item 4 | |
| [add more lines if necessary] | item 5 | |
| | item 6 | |
| | item 7 | |
| | item 8 | |
| | | - |
| Add: any un-banked cash as at 31/3/24 | | |
| | | - |
| Net balances as at 31/3/24 (Box 8) | | 393,973.4 |