



Minutes of the Stoke Orchard and Tredington Parish Council Extraordinary Meeting held on 11th June 2025 at Stoke Orchard Community Centre

Present – Cllrs. A Macdonald (Chairman), G Ferguson, A Troughton, S Shorrocks, J Gilder

Attendees – M Hinde (Clerk),

11.06.25.1	To receive and consider apologies for absence and confirm the meeting is quorate Apologies were received from Cllr G Fairbairn and the meeting was declared quorate
11.06.25.2	To receive declarations of interest on the agenda below (Localism Act 2011) None
11.06.25.3	To receive comments from the public on agenda items below – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda) None
11.06.25.4	Financial <ul style="list-style-type: none"> a) To approve the annual accounts and bank reconciliation for Year End 31st March 2025 COUNCIL APPROVED annual accounts and bank reconciliation for Year End 31st March 2025 b) To receive the Internal Auditors Report COUNCIL received the Internal Auditors Report c) To approve the Annual Governance Statement 2024-25 (AGAR Section 1) for external auditors PKF Littlejohn COUNCIL APPROVED Annual Governance Statement 2024-25 (AGAR Section 1) for external auditors PKF Littlejohn d) To approve Accounting Statement 2024-25 (AGAR Section 2) for external auditors PKF Littlejohn COUNCIL APPROVED Accounting Statement 2024-25 (AGAR Section 2) for external auditors PKF Littlejohn e) To agree dates for the exercise of public rights to inspect accounts Council AGREED dates for the exercise of public rights to inspect accounts as Monday 16th July to Friday 25th July f) To review the following monthly payments and agree for the next 12 months. Any invoices/payments received above the normal expenditure should be agreed separately:

	<table><tr><th>Company</th><th>Amount</th><th>Note</th></tr><tr><td>ABEC</td><td>£49.50</td><td>Contracted monthly amount</td></tr><tr><td>Community Centre Utilities and Admin</td><td>Utilities charged at £10 per day 2 hours admin per week at £16 per hour</td><td>Monthly Invoice</td></tr><tr><td>Clerk Salary</td><td>At the agreed rate any overtime must be agreed separately</td><td></td></tr><tr><td>Typecraft</td><td>£140</td><td>Price for the production and printing of monthly newsletter</td></tr></table>	Company	Amount	Note	ABEC	£49.50	Contracted monthly amount	Community Centre Utilities and Admin	Utilities charged at £10 per day 2 hours admin per week at £16 per hour	Monthly Invoice	Clerk Salary	At the agreed rate any overtime must be agreed separately		Typecraft	£140	Price for the production and printing of monthly newsletter
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	<p>COUNCIL AGREED the above regular payments</p> <p>g) To approve payment list</p> <p>Council APPROVED payment list.</p>															
11.06.25.5	<p>To review insurance quotes</p> <p>The Clerk explained that it had been difficult to obtain quotes as companies either refused to quote as they felt they were not competitive with Zurich or did not respond. Council AGREED to continue with Zurich on a 3 year long term agreement for £2,869.14</p>															
11.06.25.6	<p>To receive quotes to separate the water at the Community Centre from the shop</p> <p>Cllr Shorrock confirmed it was difficult to obtain quotes for this job as most plumbers did not have the necessary certification. The council reviewed 2 quotes and agreed to proceed with Town Country Plumbing for £1966.00 they also agreed to purchase an extra fan at £186.00 if it was required.</p>															
11.06.25.7	<p>To discuss registering with the Information Commissioners Office</p> <p>COUNCIL AGREED to register with the Information Commissioners Office</p>															
11.06.25.8	<p>To discuss the possible lease of the attic room in the Community Centre</p> <p>Council AGREED to defer to the next meeting to see what work would be required to the attic room in order to make this possible</p>															
11.06.25.9	<p>Planning</p> <p>To discuss the following planning application</p> <p>a) Application No - 22/01107/OUT</p> <p>Proposal - Outline planning application for phased residential development comprising a mixture of market and affordable housing (use class C3), which could include retirement/extra care accommodation (use class C2/C3) a flexible mixed use area with a community hub (including potentially use classes E, F1 and F2), a primary school and children's nursery, a convenience store (use class E), site</p>															

	<p>clearance and preparation, green infrastructure (including Suitable Alternative Natural Greenspace), walking and cycling routes, formal and informal public open space, sports pitch provision, drainage and other associated works and infrastructure, including utilities and highways works, all matters reserved except partially for access.</p> <p>Location Land West Of Cheltenham Gloucestershire</p> <p>COUNCIL AGREED to resubmit their previous response.</p>
11.05.25.10	<p>To receive items for the next agenda</p> <p>Attic Room</p> <p>Date of Next Meeting 2nd July 2025</p>

Meeting Close: 20:00