



**Minutes of the Stoke Orchard and Tredington Parish Council Meeting held on 2<sup>nd</sup> July 2025 at Stoke Orchard Community Centre**

**Present – Cllr A Macdonald (Chairman) Cllrs. S Shorrocks, G Fairbairn, A Troughton, T Jukes,**

**Attendees – M Hinde (Clerk), 2 members of the public**

- 02.07.25.1 To receive and consider apologies for absence and confirm the meeting is quorate**  
Apologies received from Cllrs G Ferguson, J Gilder, B Cllr H Mclain and C. Cllr R Stanley. The meeting was declared quorate
- 02.07.25.2 To receive declarations of interest on the agenda below (Localism Act 2011)**  
None
- 02.07.25.3 To receive comments from the public on agenda items below – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda )**  
Flood Warden R Chatham (RC) provided councillors with a hand out re sewerage in Stoke Orchard and Tredington. RC confirmed he discovered that Coombe Hill and Elmstone Hardwicke use the Stoke Orchard Sewer in Swan Lane.  
RC advised that he had a meeting with Severn Trent as a result of a personal complaint he made in 2008. He advised as flood warden he is happy to pass on any information he has obtained to the council and assist with any questions.  
The chairman thanked RC for his hard work and advised he was disappointed that the council had not been given the opportunity to attend the meeting with Severn Trent. The Council requested that moving forward any contacts made by RC as flood warden should also be copied to the Council.
- 02.07.25.4 To confirm and sign Minutes of the Meeting held on 7 May 2025 and 11 June 2025**  
**COUNCIL APPROVED** minutes of the meeting held on 7 May 2025 and 11 June 2025
- 02.07.25.5 To receive clerks report**  
Clerks report received as per **APPENDIX 1**
- 02.07.25.6 To receive a report from the Borough Councillor**  
The Borough Councillor report was received as per **APPENDIX 2**
- 02.07.25.7 To receive a report from the County Councillor**  
None

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- 02.07.25.8a** Finance, all documents circulated prior to the meeting  
**To approve July 2025 Payment List/those paid since last meeting, to note receipts and agree actions**

July Payment List	
Clerks Expenses	£32.71

**COUNCIL APPROVED** payment list totalling £1075.70 as per  
**APPENDIX 3**

- 02.07.25.8b** **To receive and approve the Bank Reconciliation up to 30<sup>th</sup> June 2025**

**COUNCIL APPROVED** the bank reconciliation up to 31<sup>st</sup> May as per **APPENDIX 4** due to a problem with the accounts being 20p out. The clerk advised that the bank reconciliation up to 30<sup>th</sup> June would be circulated by email once resolved.

- 02.08.25.8c** **To receive and approve Budget Monitoring Report up to 30<sup>th</sup> June 2025**

Clerk advised that the budget monitoring report would be circulated once the accounts are reconciled up to 30<sup>th</sup> June.

- 02.08.25.9** **To discuss whether the council should start maintenance jobs and claim S106 monies retrospectively**

**COUNCIL REVIEWED** 2 quotes to replace the floor under the swings as it had become eroded. Cllr Macdonald advised that another quote was due to be supplied which would be circulated.

**COUNCIL AGREED** to spend up to £5300 to replace the flooring under the swing to enable this work to be carried out over the summer. Council agreed to spend CIL money to cover this cost with the option to claim S106 monies retrospectively

- 02.07.25.10** **To receive an update on the Build Back Better Grant purchase of heritage boards**

Council agreed to defer to next meeting.

- 02.07.25.11** **To receive a update on the community shop**

Cllr Macdonald confirmed that the lease had been signed and the shop fitters have been in. The lease holder has confirmed that a Post office will be added to the shop and an Amazon drop off box will be added to where the mini bus used to be stored. The shop should be open in August and opening hours are to be confirmed.

- 02.07.25.12** **To discuss fencing around the public open space and agree actions**

Councillor Macdonald confirmed that only 2 quotes had been received with a third quote imminent. The Council reviewed 2 quotes and agreed to spend up to £2000 on fencing around public open space reviewing the third quote when it is received.

- 02.07.25.13** **To receive an update on the Orchard on the land by the chapel**

Councillor Shorrock confirmed she had access to water the trees and noticed that the horsetails were spreading. Cllr Ferguson

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advised that due to the slope the horsetails should be cut down properly. Cllr Jukes volunteered to go and look at the site to see if he could help.

**02.07.25.14 To discuss maintenance required on the playground and agree actions**

Council agreed this was covered in point 9

**02.07.25.15 To discuss what alterations are required to the attic room and agree actions**

Council need to ascertain whether the floor in the attic room is load bearing. Bloor Homes state they are 100% confident that the floor is load bearing.

Council need to check about a fire escape. The fire department are unable to do it. Council need to contact Building Control.

Councillor Macdonald confirmed that the council have to inform Tewkesbury Borough Council of change of use to room if the lease was to go ahead.

Council agreed to add this to the next agenda once questions had been answered

**02.07.25.16 To discuss long term hire of the attic room in the Community Centre and agree actions**

Defer to next meeting.

**02.07.25.17 To discuss bank accounts and agree actions**

**Council AGREED** to open a Unitary Trust account

**02.07.25.18 To receive items for the next agenda**

Sewerage

**Date of Next Meeting Wednesday 3<sup>rd</sup> September 2025**

**Meeting Close: 20:11**



## **APPENDIX 1**

Clerks Report 02.07.25

**External Audit** – All documents submitted to the external auditor and published on the councils website

**Build Back Better Grant** – The 2<sup>nd</sup> half of the grant for £5915 was received 30-06-25. The first half was received 09-04-25 you have 12 months to spend it. If unspent it will need to be returned.

**Shop Rent** – GAPTC have confirmed that the rent from the shop can go straight into a asset maintenance fund. The fund will need to be transparent and be reported on in the financial section each meeting.

**Lease of Attic Room** – It is ok for the Council to lease the room on a long term lease and the funds to also go into the asset maintenance fund. It is also ok for Council funds to be used to make the room ready.

**Training** – I have now completed by planning in plain English training.

**Shop Deposit** – The shop deposit of £6320.32 has been received.



## **APPENDIX 2**

There is now a huge issue in the planning department as a result of this, there is a large increase in their backlog of applications, an estimated 107 increase leaving a backlog of 300+. They have made changes to the process which means less applications will go to committee and will instead be done under delegated authority. This is Coupled with removing the Parish Councils previous arrangement which allowed referral to planning committee re an objection to an application over 10 properties in size if officers are minded to approve. This has now been extended to 50.

I am very mindful of the time it takes for pcs to meet and consider application - and the 21 days allowed for statutory call in. It is disappointing that our amendment which would have required tbc to formally contact pcs and ward councillors before the 21 day count began, was rejected.

Officers advise that the annual rate laid down in the Government's "standard method" is currently 554 dwellings per annum. All local planning authorities are required to maintain at least five years' worth of supply of housing on a rolling basis.

TBC have now compiled the statement for the five-year period 1st April 2024 – 31st March 2029 which confirms we can currently demonstrate 3.65 years' worth of supply.

This means that for the time being the National Planning Policy Framework's (NPPF) "presumption in favour" of sustainable development continues to be engaged when dealing with many planning applications for housing in the Borough.

The Government is expected to confirm revisions to the NPPF following a major public consultation undertaken by MHCLG in the summer. If the changes were to be implemented as proposed, this would result in an increase in Tewkesbury's annual housing requirement of around 15%, compounded by the reintroduction of an additional mandatory 5% "buffer". Consequently, our 5 year housing land supply figure would need to be re-calculated and would drop significantly from the current 3.65 years.

The revised NPPF is expected to be issued by the end of the calendar year

As I have mentioned before, the council has already made the decision not to contest any appeals following refusal - in essence giving carte blanche to developers. Under the duty to cooperate, Cheltenham and Gloucester housing numbers are also likely to be accommodated in Tewkesbury. (Between J9 & J10 M5). So from the Tewkesbury road up

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to Ashchurch , on top of the existing proposals, I fear we will see even further vast housing development with no recourse available.

## APPENDIX 3

### FINANCIAL REPORT FOR 02.07.25

#### Payments Made between meetings up to 31.05.25

Details	Amount
Bank Charge	4.25
Ionos	12
Mr J C Gough	1650
Nest	44.77
Clerk Expenses	18.9
Clerk Expenses	105
ABEC	49.5
TYPECRAFT	110
TYPECRAFT	110
TYPECRAFT	110
Gloucestershire Playing Fields Ass	50
Hydro International	234
Clerk Salary	943.03
TYPECRAFT	97.2
Scribe	414.72
Community Centre	437.6
Community Centre	447.6
Smartcut	372
Renuco	1650
Security 1	90
Smartcut	372
Smartcut	372
AJ Babbage	740
AMD Electrical	240
GAPTC	45
GAPTC	289.64
<b>Total</b>	<b>9009.21</b>

#### Receipts Received since last meeting

Tewkesbury Borough Council-Orc	138.51
Transfer Between accounts	17500
Interest Reserves Account	13.7
Tewkesbury Borough Council	9597.88
CCLA Interest	395.29
<b>Total</b>	<b>27645.38</b>

#### Payments to be Authorised 02.07.25

Clerks Expenses	12.6
Community Centre	437.6
ABEC	576
ABEC	49.5
<b>Total</b>	<b>1075.7</b>

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## APPENDIX 4

2 July 2025 (2025-2026)

### Stoke Orchard and Tredington PC

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

<b>A</b>	<b>Bank Reconciliation at 31/05/2025</b>		
	Cash in Hand 01/04/2025		380,043.52
	<b>ADD</b> Receipts 01/04/2025 - 31/05/2025		43,665.00
			423,708.52
	<b>SUBTRACT</b> Payments 01/04/2025 - 31/05/2025		11,230.42
	<b>Cash in Hand 31/05/2025</b> (per Cash Book)		<b>412,478.10</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 13/07/2022	0.00	
	Stoke Orchard Parish Council Trea 31/05/2025	19,666.93	
	Stoke Orchard Parish Council Bus 31/05/2025	22,894.55	
	Pockitt Prepayment Card 31/05/2025	0.00	
	Redwood 2 Year Bond 80140651 31/10/2024	131,062.50	
	Hampshire Trust 236247 31/08/2024	130,669.81	
	CCLA 31/05/2025	108,184.31	
			<b>412,478.10</b>
	Less unrepresented payments		
			412,478.10
	Plus unrepresented receipts		
	<b>Adjusted Bank Balance</b>		<b>412,478.10</b>
	<b>A = B Checks out OK</b>		

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